



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2017-20/21 between programme countries

#### [Minimum requirements]<sup>2</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (eg. of the course catalogue)
<b>Bülent Ecevit University (BEU)</b>	<b>TR ZONGULD 01</b>	<b>Erasmus+ Programme Coordinator: Lecturer Dinçer BİÇER</b> <a href="mailto:erasmus@beun.edu.tr">erasmus@beun.edu.tr</a> Bülent Ecevit Üniversitesi Dış İlişkiler Genel Koordinatörlüğü Farabi Kampüsü Öğrenci İşleri D.B. Binası Kat: 2 67100 İncivez-ZONGULDAK / TÜRKİYE Tel: +90/372/2574010 Ext:1639 fax: +90/372/2576215  <b>Administrative (Faculty) coordinator: Assist.Prof.Dr. Rukiye UZUN</b>  Bülent Ecevit Üniversitesi Faculty of Engineering 67100 İncivez-ZONGULDAK TÜRKİYE <a href="mailto:rukiye.uzun@beun.edu.tr">rukiye.uzun@beun.edu.tr</a> Tel: +90/372/2574010 Ext:1517 fax: +90/372/2574023	<a href="http://erasmus.beun.edu.tr/en/">http://erasmus.beun.edu.tr/en/</a>  <u>Course catalogue:</u>  <a href="http://eobs.beun.edu.tr/Program/Detay/6102">http://eobs.beun.edu.tr/Program/Detay/6102</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education institutions

<sup>2</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.



		<b>Academic (Departmental) coordinator:</b> Assisst.Prof.Dr. Saygin Abdikan <a href="mailto:sabdikan@beun.edu.tr">sabdikan@beun.edu.tr</a> BEÜ Mühendislik Fak. Geomatik Müh. Böl. İncives 67100 Zonguldak/Turkey Tel:-9037225774010 Ext: 1718 Fax: -903722572996	
<b>Uniwersytet Przyrodniczy we Wrocławiu</b>  <b>Wrocław University of Environmental and Life Sciences</b>  ul. C.K. Norwida 25 50-375 Wrocław, Poland	PL WROCLAW04	Mrs. Jadwiga Bolechowska <b>Erasmus Institutional Coordinator</b> , International Relations Office, Incoming Students Tel. +48 71 320 5478 Fax: +48 71 320 5115 <a href="mailto:jadwiga.bolechowska@up.wroc.pl">jadwiga.bolechowska@up.wroc.pl</a>  Anna Posadowska-Malarz <b>International Relations Office</b> Outgoing Students Tel. +48 71 320 5287 Fax: +48 71 320 5115 <a href="mailto:anna.posadowska-malarz@up.wroc.pl">anna.posadowska-malarz@up.wroc.pl</a>	<a href="http://www.up.wroc.pl/studies_and_students/">http://www.up.wroc.pl/studies_and_students/</a>  <a href="https://www.student.up.wroc.pl/lista/">https://www.student.up.wroc.pl/lista/</a>

## B. Mobility numbers<sup>4</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] *	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration*]	
TRZONGULD 01	PL WROCLAW04	0532	Earth sciences	1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup>	2 x 5 = 5	Only by individual agreement
PL WROCLAW04	TRZONGULD 01	0532	Earth sciences	1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup>	2 x 5 =5	Only by individual agreement

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>



students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] *	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TRZONGULD 01	PL WROCLAW04	0532	Earth sciences	1 x 1 week	1 x 1 week
PL WROCLAW04	TRZONGULD 01	0532	Earth sciences	1 x 1 week	1 x 1 week

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>5</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TRZONGULD 01		EN	TR	B2	B2
PL WROCLAW04		English	Polish	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

<sup>5</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ZONGULD 01	Nomination deadline: 5 May Application deadline for incoming students 1 June (September-January)	Nomination deadline: 10 November Application deadline for incoming students 1 December (February-June)
PL WROCLAW04	Nomination: 01 June Application: 01 July	Nomination: 01 November Application: 15 December

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

## F. Information

### 1. Grading systems of the institutions

**TR ZONGULD 01:** <http://eobs.beun.edu.tr/EOBS/Bilgi/DegerlendirmeSistemi>

For each of the courses the student has taken, one of the letter marks below are assigned by academic staff as the end of term mark. The coefficients and 100-point equivalents of letter marks are provided below:

The degree of success, mark, coefficient and point equivalents are:

Level	Grade	Coefficient	Score
Outstanding	AA	4.00	94 – 100
Excellent	BA	3.50	87 – 93
Very good	BB	3.00	80 – 86
Commendable	CB	2.50	73 – 79
Good	CC	2.00	65 – 72
Competent	DC	1.50	58 – 64
Satisfactory	DD	1.00	50 – 57
Marginal Fail	FD	0.50	45 – 49
Weak Fail	FF	0.00	0 – 44
Pass	YT		
Fail	YZ		
Exempt	MU		
Excuse	MZ		
Non-Attendance	DZ	0.00	
Non-Attendance to exam	GR	0.00	

**PL WROCLAW04:** [http://www.up.wroc.pl/studies\\_and\\_students/9312/local\\_grades.html](http://www.up.wroc.pl/studies_and_students/9312/local_grades.html)

**Partner University:**

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ZONGULD 01	Erasmus Programme Coordinatorship <a href="mailto:erasmus@beun.edu.tr">erasmus@beun.edu.tr</a> +903722574010/1639	<a href="http://erasmus.beun.edu.tr/en">http://erasmus.beun.edu.tr/en</a>
PL WROCLAW04	<a href="mailto:jadwiga.bolechowska@up.wroc.pl">jadwiga.bolechowska@up.wroc.pl</a>	<a href="http://www.up.wroc.pl/studies_and_students/">http://www.up.wroc.pl/studies_and_students/</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:



Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>Partner University</b>	Erasmus Programme Coordinatorship <a href="mailto:erasmus@beun.edu.tr">erasmus@beun.edu.tr</a> +903722574010/1639	<a href="http://erasmus.beun.edu.tr/en">http://erasmus.beun.edu.tr/en</a>
PL WROCLAW04	_____	<a href="http://www.up.wroc.pl/studies_and_students/">http://www.up.wroc.pl/studies and students/</a>




#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ZONGULD 01	Erasmus Programme Coordinatorship <a href="mailto:erasmus@beun.edu.tr">erasmus@beun.edu.tr</a> +903722574010/1639	<a href="http://erasmus.beun.edu.tr/en">http://erasmus.beun.edu.tr/en</a>
PL WROCLAW04	<a href="mailto:jadwiga.bolechowska@up.wroc.pl">jadwiga.bolechowska@up.wroc.pl</a>	<a href="http://www.up.wroc.pl/studies_and_students/">http://www.up.wroc.pl/studies and students/</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>6</sup>	Stamp
TR ZONGULD 01	<b>Lecturer Dinçer BİÇER</b> Erasmus+ Programme Coordinator		Instr. Dinçer BİÇER Erasmus Institutional Coordinator 	
PL WROCLAW04	<b>Prof. Jarosław Bosy</b> <b>Vice-Rector</b> Vice-Rector for Research and International Cooperation		Vice-Rector for Research and International Relations  (Prof. Jarosław Bosy)	<b>Uniwersytet Przyrodniczy we Wrocławiu</b> ul. C.K. Norwida 25/27 50-375 Wrocław NIP: 896-000-53-54

<sup>6</sup> Scanned signatures are accepted