



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20/21 between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
TECHNICAL UNIVERSITY OF CLUJ-NAPOCA	RO CLUJNAP 05	<i>Office for European Programs</i> Andreea Popa -Erasmus Program Officer Memorandumului Street 28, 400114 Cluj-Napoca, Romania Tel: + 40 264 202261 / Fax: +40 264 591690 E-mail: Int.Rel.Office@staff.utcluj.ro Departmental coordinator: Dr. Liviu Giurgiulescu – Faculty of Science, Chemistry –Biology Department, 62/A Victor Babes Street, Baia Mare, 430083, Romania Tel: +40740310674 E-mail: giurgiulescu@gmail.com	http://www.utcluj.ro/ http://chimie-biologie.ubm.ro/ipa_eng.html
Uniwersytet Przyrodniczy we Wrocławiu Wrocław University of Environmental and Life Sciences ul. C.K. Norwida 25 50-375 Wrocław, Poland	PL WROCLAW04	Mrs. Jadwiga Bolechowska Erasmus Institutional Coordinator , International Relations Office, Incoming Students Tel. +48 71 320 5478 Fax: +48 71 320 5115 jadwiga.bolechowska@up.wroc.pl Krzysztof Kafarski International Relations Office Outgoing Students Tel. +48 71 320 5287 Fax: +48 71 320 5115 krzysztof.kafarski@up.wroc.pl	http://www.up.wroc.pl/studies_and_students/ https://www.student.up.wroc.pl/lista/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
RO CLUJNAP05	PL WROCLAW04	541	Food processing	1 st , 2 nd , 3 rd	2 x 10 = 20	Only by individual agreement
PL WROCLAW04	RO CLUJNAP05	541	Food processing	1 st , 2 nd , 3 rd	2 x 10 = 20	Only by individual agreement

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
RO CLUJNAP05	PL WROCLAW04	541	Food processing	1 x 1 week	
		99	International relations		1 x 1 week
PL WROCLAW04	RO CLUJNAP05	541	Food processing	1 x 1 week	
		99	International relations		1 x 1 week

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
RO CLUJNAP 05	Food processing	English	French	B1	B2
PL WROCLAW04		English	Polish	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

RO CLUJNAP 05:

http://bri.utcluj.ro/RI2_en/index.php

http://bri.utcluj.ro/RI2_en/incoming_erasmus.php

http://bri.utcluj.ro/RI2_en/documente_importante.php

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
RO CLUJNAP 05	15 th July	15 th November
PL WROCLAW04	Nomination: 01 June Application: 01 July	Nomination: 01 November Application: 15 December

[* to be adapted in case of a trimester system]

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. The receiving institution will send its decision within **5 weeks (RO CLUJNAP 05)/ 5 weeks (PL WROCLAW04)**
3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks (RO CLUJNAP 05)/ 5 weeks (PL WROCLAW04)** after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

PL WROCLAW04: http://www.up.wroc.pl/studies_and_students/9312/local_grades.html

RO CLUJNAP 05:

Information available at: http://bri.utcluj.ro/RI2_en/documente_importante.php

Contact person: Andreea Popa- Erasmus Program Officer (E-mail: Int.Rel.office@staff.utcluj.ro)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO CLUJNAP 05	Andreea Popa Int.Rel.Office@staff.utcluj.ro Tel: +40 264 202261	http://bri.utcluj.ro/RI2_en/incoming_erasmus.php
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.up.wroc.pl/studies_and_students/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO CLUJNAP 05	Andreea Popa Int.Rel.Office@staff.utcluj.ro Tel: +40 264 202261	http://bri.utcluj.ro/RI2_en/incoming_erasmus.php
PL WROCLAW04	_____	http://www.up.wroc.pl/studies_and_students/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO CLUJNAP 05	Andreea Popa Int.Rel.Office@staff.utcluj.ro Tel: +40 264 202261	http://bri.utcluj.ro/RI2_en/incoming_erasmus.php
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.up.wroc.pl/studies_and_students/

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
RO CLUJNAP 05	Prof.dr.eng. Aurel VLAICU Institutional Coordinator		
PL WROCLAW04	Prof. Dr. hab. Alina Wieliczko Vice-Rector Vice-Rector for International Relations and Regional Cooperation	15.04.2014	Prorektor ds. współpracy z zagranicą i regionem  prof. dr. hab. Alina Wieliczko

⁶ Scanned signatures are accepted