

Erasmus+ Programme

Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

Inter-institutional<sup>1</sup> agreement 2018-2021<sup>2</sup>  
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (eg. of the course catalogue)
University of Porto	P PORTO02	<i>Institutional Coordinator:</i> Jacinta Bárbara dos Santos Pereira Costa <a href="mailto:international@reit.up.pt">international@reit.up.pt</a> +351220408034 +351220408377	<a href="http://www.up.pt">www.up.pt</a> <a href="https://www.international.up.pt/">https://www.international.up.pt/</a>
		<i>ICBAS Coordinator:</i> Eduardo Rocha <a href="mailto:erocha@icbas.up.pt">erocha@icbas.up.pt</a> <a href="mailto:mobilidade@icbas.up.pt">mobilidade@icbas.up.pt</a> +351 220428025;	<a href="http://www.icbas.up.pt">www.icbas.up.pt</a> <a href="https://sigarra.up.pt/icbas/en/WEB_BAS_E.GERA_PAGINA?p_pagina=1823">https://sigarra.up.pt/icbas/en/WEB_BAS_E.GERA_PAGINA?p_pagina=1823</a>
		<i>ICBAS Coordinator for Veterinary area</i> Ana Patrícia Sousa Tel.: +351 220428025; <a href="mailto:apsousa@icbas.up.pt">apsousa@icbas.up.pt</a>	

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p><i>Administrative Contact.</i></p> <p>Carla Silva – OUT Sara Pereira – IN</p> <p>Instituto de Ciências Biomédicas de Abel Salazar – Mobility Office Rua Jorge de Viterbo Ferreira, 228, 4050-313 Porto/Portugal; +351 220428025; mobilidade@icbas.up.pt</p>	
Uniwersytet Przyrodniczy we Wrocławiu	PL WROCLAW04	<p>Mrs. Jadwiga Bolechowska Erasmus+ Institutional Coordinator International Relations Office Tel. +48 71 320 5478 jadwiga.bolechowska@upwr.edu.pl</p> <p>Mrs. Kamila Majchrzak International Relations Office, Outgoing/Incoming Staff, Traineeships Tel. +48 71 320 5288 kamila.majchrzak@upwr.edu.pl</p> <p>Mrs. Anna Posadowska-Malarz International Relations Office Outgoing Students Tel. +48 71 320 5287 anna.posadowska-malarz@upwr.edu.pl</p> <p>Departmental coordinator: Dr. Katarzyna Kosek-Paszowska Faculty of Veterinary Medicine Tel. +48 71 320 5265 katarzyna.kosek-paszowska@upwr.edu.pl</p>	<p><a href="https://www.upwr.edu.pl/students/9297/erasmus_ects.html">https://www.upwr.edu.pl/students/9297/erasmus_ects.html</a></p> <p><a href="https://www.student.up.wroc.pl/lista/">https://www.student.up.wroc.pl/lista/</a></p>

#### B. Mobility numbers<sup>4</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

#### SM: Student mobility

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED ]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
P PORTO02	PL WROCLAW04	640	Veterinary Medicine	1 <sup>st</sup> and 2 <sup>nd</sup> cycle	2 students x 5 months	2

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

PL WROCLAW04	P PORTO02	640	Veterinary Medicine	1 <sup>st</sup> cycle	2 students x 5 months	2
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#### ST: Staff mobility

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED ]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
P PORTO02	PL WROCLAW04	640	Veterinary Medicine	2 x 5 days (8 hours)	2x 5 days
PL WROCLAW04	P PORTO02	640	Veterinary Medicine	2 x 5 days (8 hours)	2x 5 days

#### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>5</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P PORTO02	Veterinary Medicine	Portuguese	English	B1	B1
PL WROCLAW04	Veterinary Medicine	English	Polish	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

P PORTO02:

<sup>5</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see [http://europass.cedefop.europa.eu/en/resources/european-language-levels\\_cefr](http://europass.cedefop.europa.eu/en/resources/european-language-levels_cefr)

• Incoming Erasmus students must take at least 60% of their workload from the USC Faculty that coordinates the bilateral agreement. The rest of their workload can be made up of courses from different faculties.

• Incoming Erasmus students are not allowed to register for courses/modules of study levels that differ from the one/s agreed in the present document.

PL WROCLAW04:

The Wroclaw University of Environmental and Life Sciences welcomes students and staff with disabilities. However it is advised to provide the Institutional Coordinator with more detailed information regarding specific disability prior to nomination.

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P PORTO02	Applications to the 1st semester: 15 May  Applications to the academic year: 15 May	Applications to the 2nd semester: 15 October
PL WROCLAW04	Nomination: 01 June Application: 01 July	Nomination: 01 November Application: 15 December

2. The receiving institution will send its decision within 5 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

PL WROCLAW04:

2. The receiving institution will send its decision within 6-8 weeks after the deadline.

3. Academic calendar:

[https://www.upwr.edu.pl/students/48077/academic\\_calendar\\_2018\\_2019\\_for\\_erasmus\\_students.html](https://www.upwr.edu.pl/students/48077/academic_calendar_2018_2019_for_erasmus_students.html)

4. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished.

#### F. Information

##### 1. Grading systems of the institutions

P PORTO02

The University of Porto uses the ECTS Grading system. The number of ECTS credits for each course reflects the total number of hours a student is expected to devote to the course (in the form of lectures, homework, reading, essays, consultations, seminars, etc.). 60 ECTS credits are attached to the workload of a full-time year of formal learning (academic year) and the associated learning outcomes. At the University of Porto, one credit corresponds to 27 hours of student total work.

1 full academic year = 60 credits

1 semester = 30 credits

Local Grades awarded on a scale of 0-20 (pass mark 10)

18 to 20	Excellent
16 and 17	Very good
14 and 15	Good
10 to 13	Sufficient
0 to 9	Fail

## ECTS Grades

### P PORTO02

The ECTS grading scale is based on the percentile (similar but not identical to the class rank) of a student in a given assessment, that is how was his/her performance relatively to other students enrolled in the last three years of the same curricular unit/course (or in a significant group of students). Therefore, ECTS grade does not have a direct fixed correspondence to the local grade.

ECTS Grade Nota ECTS	% of students who have achieved this grade % de alunos que obtiveram esta nota
A	10
B	25
C	30
D	25
E	10
FX	-

### PL WROCLAW04

[http://www.upwr.edu.pl/studies\\_and\\_students/9312/local\\_grades.html](http://www.upwr.edu.pl/studies_and_students/9312/local_grades.html)

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P PORTO02	Mobility Unit	<a href="http://sigarra.up.pt/up_uk/web_base.gera_pagina?p_pagina=12227">http://sigarra.up.pt/up_uk/web_base.gera_pagina?p_pagina=12227</a> 1

	Tel: +351 22 040 80 56 E-mail: <a href="mailto:international@reit.up.pt">international@reit.up.pt</a>	
PL WROCLAW04	<a href="mailto:jadwiga_bolechowska@upwr.edu.pl">jadwiga_bolechowska@upwr.edu.pl</a>	<a href="https://www.upwr.edu.pl/students/19020/visa.html">https://www.upwr.edu.pl/students/19020/visa.html</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P PORTO02	Mobility Unit Tel: +351 22 040 80 56 E-mail: <a href="mailto:international@reit.up.pt">international@reit.up.pt</a>	<a href="https://sigarra.up.pt/up/en/web_base.gera_pagina?p_pagina=122275">https://sigarra.up.pt/up/en/web_base.gera_pagina?p_pagina=122275</a>
PL WROCLAW04	<a href="mailto:jadwiga_bolechowska@upwr.edu.pl">jadwiga_bolechowska@upwr.edu.pl</a>	<a href="https://www.upwr.edu.pl/students/19019/medical_insurance.html">https://www.upwr.edu.pl/students/19019/medical_insurance.html</a>


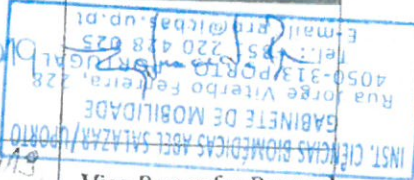
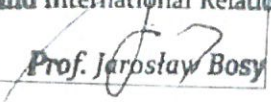
### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P PORTO02	Mobility Unit Tel: +351 22 040 80 56 E-mail: <a href="mailto:international@reit.up.pt">international@reit.up.pt</a>	<a href="https://sigarra.up.pt/up/en/web_base.gera_pagina?p_pagina=122274">https://sigarra.up.pt/up/en/web_base.gera_pagina?p_pagina=122274</a>
PL WROCLAW04	<a href="mailto:jadwiga.bolechowska@upwr.edu.pl">jadwiga.bolechowska@upwr.edu.pl</a>	<a href="https://www.upwr.edu.pl/students/9869/housing.html">https://www.upwr.edu.pl/students/9869/housing.html</a>

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>6</sup>
P PORTO02	Prof. Doctor Eduardo Rocha Faculty Coordinator	25.04.2019	 
PL WROCLAW04	<b>Prof. Jarosław Bosy</b> <b>Vice-Rector</b> Vice-Rector for Research and International Relations	23.07.2019	<b>Vice-Rector for Research and International Relations</b> 

<sup>6</sup> Scanned signatures are accepted