



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2018-20[21]<sup>2</sup> between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (eg. of the course catalogue)
<b>Universidade dos Açores</b>  <b>UNIVERSITY OF THE AZORES</b>  School of Agriculture and Environmental Sciences	P ACORES01	<b>External Relations Office (ERO)</b> Edifício da Reitoria, Piso -1 Rua da Mãe de Deus 9500-321 Ponta Delgada  <b>Outgoing and Bilateral agreement</b> Phone: +351 296 650 406 <b>Incoming</b> Phone: +351 296650 169 Fax: +351 296 650 005  <b>ERO E-mail:</b>	<a href="http://international.uac.pt/">http://international.uac.pt/</a>  Grade <a href="http://novoportal.uac.pt/pt-pt/ensino-licenciaturas">http://novoportal.uac.pt/pt-pt/ensino-licenciaturas</a>  Masters <a href="http://novoportal.uac.pt/pt-pt/ensino-mestrados">http://novoportal.uac.pt/pt-pt/ensino-mestrados</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.



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<b>Wroclaw University of Environmental and Life Sciences</b>	PL WROCLAW04	<p>Mrs. Jadwiga Bolechowska Erasmus Institutional Coordinator, International Relations Office, Incoming Students Tel. +48 71 320 5478 Fax: +48 71 320 5115 <a href="mailto:jadwiga.bolechowska@upwr.edu.pl">jadwiga.bolechowska@upwr.edu.pl</a></p> <p>Mrs. Anna Posadowska-Malarz International Relations Office, Outgoing Students Tel. +48 71 320 5287 Fax: +48 71 320 5115 <a href="mailto:anna.posadowska-malarz@upwr.edu.pl">anna.posadowska-malarz@upwr.edu.pl</a></p> <p>Departmental Coordinator (Environmental Sciences, Agriculture): Dr. Katarzyna Pentos <a href="mailto:katarzyna.pentos@upwr.edu.pl">katarzyna.pentos@upwr.edu.pl</a></p> <p>Departmental Coordinator (Biological and related sciences): Dr. Maja Słupczyńska <a href="mailto:maja.slupczynska@upwr.edu.pl">maja.slupczynska@upwr.edu.pl</a></p> <p>Departmental Coordinator (Food Science): Dr. Małgorzata Korzeniowska <a href="mailto:malgorzata.korzeniowska@upwr.edu.pl">malgorzata.korzeniowska@upwr.edu.pl</a></p>	<p>Courses list:</p> <p><a href="https://www.upwr.edu.pl/students/9297/erasmus_ects.html">https://www.upwr.edu.pl/students/9297/erasmus_ects.html</a></p> <p><a href="https://www.student.up.wroc.pl/lista/">https://www.student.up.wroc.pl/lista/</a></p>

## B. Mobility numbers<sup>4</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus]	TO [Erasmus]	Sub ject	Subject area name	Stud y	Number of student mobility periods
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<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



code of the sending institution]	code of the receiving institution]	are a code * [ISCED]	*	cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
P ACOES01	PL WROCLAW04	051	Biological and related sciences	1 <sup>st</sup> , 2 <sup>nd</sup>	2 x 5 months	
PL WROCLAW04	P ACOES01	051	Biological and related sciences	1 <sup>st</sup>	2 x 5 months	
P ACOES01	PL WROCLAW04	0721	Food processing	1 <sup>st</sup> , 2 <sup>nd</sup>	2 x 5 months	
PL WROCLAW04	P ACOES01	0721	Food processing	1 <sup>st</sup> , 2 <sup>nd</sup>	2 x 5 months	
P ACOES01	PL WROCLAW04	0532	Environmental Sciences	1 <sup>st</sup> , 2 <sup>nd</sup>	2 x 5 months	
PL WROCLAW04	P ACOES01	0532	Environmental Sciences	1 <sup>st</sup>	2 x 5 months	
P ACOES01	PL WROCLAW04	081	Agriculture	1 <sup>st</sup> , 2 <sup>nd</sup>	2 x 5 months	
PL WROCLAW04	P ACOES01	081	Agriculture	1 <sup>st</sup>	2 x 5 months	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
P ACOES01	PL WROCLAW04	051	Biological and related sciences	2 x 5 days	
PL WROCLAW04	P ACOES01	051	Biological and related sciences	2 x 5 days	
P ACOES01	PL WROCLAW04	0721	Food processing	2 x 5 days	
		0721	Food processing	2 x 5 days	



PL WROCLAW04	P ACOES01				
P ACOES01	PL WROCLAW04	0532	Environmental Sciences	2 x 5 days	
PL WROCLAW04	P ACOES01	0532	Environmental Sciences	2 x 5 days	
P ACOES01	PL WROCLAW04	081	Agriculture	2 x 5 days	
PL WROCLAW04	P ACOES01	081	Agriculture	2 x 5 days	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>5</sup>	
				Student Mobility for Studies Minimum recommended level: B1	Staff Mobility for Teaching Minimum recommended level: B2
P ACOES01		Portuguese	English	Portuguese B1 or English B1(tutorial)	B2 English
PL WROCLAW04		English	Polish	B2	B2

\* It is mandatory to send the result of the test of language of instruction on the OLS platform to erasmus students and to attach in the application form online.

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

<sup>5</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



**P ACORES01:** In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the External Relations Office: [reitoria.gre@uac.pt](mailto:reitoria.gre@uac.pt).

### Language of Instruction

All courses are taught in Portuguese, however, teachers are prepared to teach in English and Regime tutorial.

We offer courses in Portuguese free and we encourage all students and enroll in the course. The course assigns certificate with 6 ECTS.

### PL WROCLAW04:

The Wroclaw University of Environmental and Life Sciences welcomes students and staff with disabilities. However it is advised to provide the Institutional Coordinator with more detailed information regarding specific disability prior to nomination.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P ACORES01	Nomination: until 31 May Online Application: 1 May to 30 June	Nomination: until 31 October Online Application: 1 October to 30 November
PL WROCLAW04	Nomination: 01 June Application: 01 July	Nomination: 01 November Application: 15 December

*[\* to be adapted in case of a trimester system]*

### P ACORES01:

**Academic calendar (Calendário Académico):** <http://novoportal.uac.pt/pt-pt/servicos-gestao-academica>

2. The receiving institution will send its decision within 2 weeks.
3. The Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. However due to some administrative and technical difficulties in registering the exams, it could take up to 6 -8 weeks for us to send the Transcript of Records.
4. Termination of the agreement



This agreement has a term of six years (2014-2021).

In the event of unilateral termination, a notice of at least one academic year should be given.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

#### **PL WROCLAW04:**

##### **Academic calendar:**

[https://www.upwr.edu.pl/students/46364/academic\\_calendar\\_2017\\_2018.html](https://www.upwr.edu.pl/students/46364/academic_calendar_2017_2018.html)

2. The receiving institution will send its decision within 6-8 weeks after the deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished.
4. Termination of the agreement

This agreement has a term of six years (2014-2021).

In the event of unilateral termination, a notice of at least one academic year should be given.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## **F. Information**

### **1. Grading systems of the institutions**

#### **P ACORES01:**



ECTS grade	% of successful students normally achieving the grade in the course	Final situation	Mark (quantitative)	ECTS equivalente	Final situation
A	10%	Pass	10-20	E/D/C/B/A	Pass
B	25%	Pass	8-9	FX	Fail
C	30%	Pass	0-7	FX	
D	25%	Pass			
E	10%	Pass			
FX	-	Fail			
F	-	Fail			

#### PL WROCLAW04:

[http://www.upwr.edu.pl/studies\\_and\\_students/9312/local\\_grades.html](http://www.upwr.edu.pl/studies_and_students/9312/local_grades.html)

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P ACORES01	External Relations Office (ERO) <a href="mailto:reitoria.gre@uac.pt">reitoria.gre@uac.pt</a> Phone: +351 296 650 169/406 Fax: +351 296 650 005	<a href="http://www.sef.pt/portal/V10/EN/asp/apoi_oCliente/index.aspx?spand=2#0">http://www.sef.pt/portal/V10/EN/asp/apoi_oCliente/index.aspx?spand=2#0</a>
PL WROCLAW04	<a href="mailto:jadwiga.bolechowska@upwr.edu.pl">jadwiga.bolechowska@upwr.edu.pl</a>	<a href="https://www.upwr.edu.pl/students/19020/visa.html">https://www.upwr.edu.pl/students/19020/visa.html</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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P ACORES01	ERO <a href="mailto:reitoria.gre@uac.pt">reitoria.gre@uac.pt</a> ; <a href="mailto:ero@uac.pt">ero@uac.pt</a> Phone: +351 296 650 169/406	The students, when they arrive, are obliged to pay school insurance at the University of the Azores, in the amount of € 3.08. <b>Non-European students</b> also pay insurance on arrival, but also have to contract insurance in their country of origin before entering Portugal.
PL WROCLAW04	<a href="mailto:jadwiga.bolechowska@upwr.edu.pl">jadwiga.bolechowska@upwr.edu.pl</a>	<a href="https://www.upwr.edu.pl/students/19019/medical_insurance.html">https://www.upwr.edu.pl/students/19019/medical_insurance.html</a>

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.



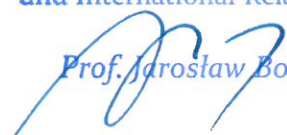
Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P ACORES01	<b>ERO:</b> <a href="mailto:reitoria.gre@uac.pt">reitoria.gre@uac.pt</a> ; <a href="mailto:ero@uac.pt">ero@uac.pt</a> Phone: +351 296 650 169/406  <b>Accommodation</b> Email: <a href="mailto:sase.expediente@uac.pt">sase.expediente@uac.pt</a>  Ponta Delgada (São Miguel Island) Phone: (+351) 296 385 010 or 296 636 372  Angra Heroísmo (Terceira Island) Phone: (+351) 295 206 850	<a href="http://novoportal.uac.pt/pt-pt/alojamento">http://novoportal.uac.pt/pt-pt/alojamento</a>  Application online <a href="http://servicosonline.uac.pt/">http://servicosonline.uac.pt/</a>
PL WROCLAW04	<a href="mailto:jadwiga.bolechowska@upwr.edu.pl">jadwiga.bolechowska@upwr.edu.pl</a>	<a href="https://www.upwr.edu.pl/students/9869/housing.html">https://www.upwr.edu.pl/students/9869/housing.html</a>





**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>6</sup>
P ACORES01	<b>Erasmus Institutional Coordinator</b> Profª Doutora Susana Mira Leal	02/10/2018	 
PL WROCLAW04	<b>Vice-Rector for Research and International Relations</b> Prof. Jarosław Bosy	03.10.2018	 Vice-Rector for Research and International Relations Wroclaw University of Environmental and Life Sciences C.K. Norwida 25 50-375 Wrocław, Poland

<sup>6</sup> Scanned signatures are accepted