



**WROCLAW UNIVERSITY
OF ENVIRONMENTAL
AND LIFE SCIENCES**



**UNIVERSITÀ
POLITECNICA
DELLE MARCHE**

Erasmus+ Programme

**Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility**

Inter-institutional¹ agreement 2017-2021² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (e.g. of the course catalogue)
Uniwersytet Przyrodniczy we Wrocławiu (Wrocław University of Environmental and Life Sciences) ul. C.K. Norwida 25 50-375 Wrocław, Poland	PL WROCLAW 04	Mrs. Jadwiga Bolechowska Erasmus+ Institutional Coordinator International Relations Office Tel. +48 71 320 5478 jadwiga.bolechowska@upwr.edu.pl	http://www.upwr.edu.pl/en/ https://www.upwr.edu.pl/students/9297/erasmus_ects.html https://www.student.up.wroc.pl/lista/ http://www.rekrutacja.upwr.edu.pl/studies/
		Mrs. Kamila Majchrzak International Relations Office, Outgoing/Incoming Staff, Traineeships Tel. +48 71 320 5288 kamila.majchrzak@upwr.edu.pl	

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p>Mrs. Anna Posadowska-Malarz International Relations Office Outgoing Students Tel. +48 71 320 5287 Fax: +48 71 320 5115 anna.posadowska-malarz@upwr.edu.pl</p>	
Università Politecnica delle Marche	I ANCONA01	<p>Head of the International Relations Office Dr. Silvia Mangialardo Email: s.mangialardo@univpm.it Tel.: +39 071220 3020</p>	http://www.univpm.it
		<p>Erasmus Office Contacts Email: international.mobility@univpm.it Tel.: +39 071220 3017/3018 Address: Via Menicucci 6, 60121 Ancona (AN) Italy</p>	http://univpm.ilmanager.it/studenti/
		<p>Department of Agriculture Contact Prof. Raffaele Zanoli Email: r.zanoli@univpm.it Tel.: +39 071220 4929</p>	http://www.d3a.univpm.it/
		<p>Department of Sciences Contact Prof. Maurizio Ciani Email: m.ciani@univpm.it Tel.: +39 071220 4987</p>	http://www.disva.univpm.it/

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
PL WROCLA W04	I ANCONA0 1	0510 defined (42)	Biological and related sciences, not further defined (42)	1 st	1 student x 6 months	To be individually decided
				2 nd	1 student x 6 months (exams)	
					1 student x 6 months (thesis)	
				3 rd	1 student x 6 months	
		0721	Food processing (01.3 - 541)	1 st	1 student x 6 months	
				2 nd	1 student x 6 months (exams)	
					1 student x 6 months (thesis)	
				3 rd	1 student x 6 months	
I ANCONA0 1	PL WROCLA W04	0510 defined (42)	Biological and related sciences, not further defined (42)	1 st	1 student x 6 months	
				2 nd	1 student x 6 months (exams)	
					1 student x 6 months	

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

					(thesis)	
				3 rd	1 student x 6 months	
		0721	Food processing (01.3 - 541)	1 st	1 student x 6 months	
				2 nd	1 student x 6 months (exams)	
					1 student x 6 months (thesis)	
				3 rd	1 student x 6 months	

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods [total number of days of teaching periods or average duration *]	
				Staff Mobility for Teaching	Staff Mobility for Training *
PL WROCLA W04	I ANCONA 01	0510	Biological and related sciences, not further defined (42)	1 staff x 1 week	1 staff x 1 week
		0721	Food processing (01.3 - 541)	1 staff x 1 week	1 staff x 1 week
I ANCONA 01	PL WROCLA W04	0510	Biological and related sciences, not further defined (42)	1 staff x 1 week	1 staff x 1 week
		0721	Food processing (01.3 - 541)	1 staff x 1 week	1 staff x 1 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL WROCLAW04		English	Polish	B2	B2
I ANCONA01		Italian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

PL WROCLAW04:

The Wroclaw University of Environmental and Life Sciences welcomes students and staff with disabilities. However it is advised to provide the Institutional Coordinator with more detailed information regarding specific disability prior to nomination.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL WROCLAW04	Nomination: 01 June Application: 01 July	Nomination: 01 November Application: 15 December
I ANCONA01	May, 31 st (for the full Academic Year too)	October, 31 st

[to be adapted in case of a trimester system]*

I ANCONA01:

2. The receiving institution will send its decision within 8 weeks.

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

PL WROCLAW04:

Academic calendar: https://www.upwr.edu.pl/students/46364/academic_calendar_2017_2018.html

2. The receiving institution will send its decision within 6-8 weeks after the deadline.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished.

I ANCONA01, PL WROCLAW04:

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁷. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

Institution [Erasmus code]	Faculties/Departments	Website for information
PL WROCLAW04		http://www.upwr.edu.pl/studies_and_students/9312/local_grades.html
I ANCONA01	Agriculture	http://univpm.llpmanager.it/studenti/modulistica/GS_agraria.pdf
	Economics	http://univpm.llpmanager.it/studenti/modulistica/GS_economia.pdf
	Engineering	http://univpm.llpmanager.it/studenti/modulistica/GS_ingegneria.pdf
	Medicine	http://univpm.llpmanager.it/studenti/modulistica/GS_medicina.pdf

⁷ http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf

	Sciences	http://univpm.llpmanager.it/studenti/modulistica/GS_scienze.pdf
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2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW 4	jadwiga.bolechowska@upwr.edu.pl	https://www.upwr.edu.pl/students/19020/visa.html
I ANCONA01	Email: international.mobility@univpm.it Tel.: +39 071220 3017/3018/3026	http://univpm.llpmanager.it/studenti/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW 04	jadwiga.bolechowska@upwr.edu.pl	https://www.upwr.edu.pl/students/19019/medical_insurance.html
I ANCONA0 1	Email: international.mobility@univpm.it Tel.: +39 071220 3017/3018/3026	http://univpm.llpmanager.it/studenti/

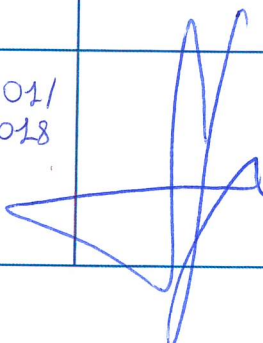

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW0 4	jadwiga.bolechowska@upwr.edu.pl	https://www.upwr.edu.pl/students/9869/housing.html
I ANCONA01	Email: international.mobility@univpm.it Tel.: +39 071220 3017/3018/3026	http://univpm.llpmanager.it/studenti/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
PL WROCLAW04	Prof. Jarosław Bosy Vice-Rector for Research and International Relations	03.01. 2018v.	Vice-Rector for Research and International Relations <i>Prof. Jarosław Bosy</i>
I ANCONA01	Prof. Sauro Longhi, Rector	15/01/ 2018	 

⁸ Scanned signatures are accepted

