



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2015 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
TECHNOLOGICAL EDUCATIONAL INSTITUTE (TEI) OF WESTERN GREECE	G PATRA06	Contact Person : Prof. Socrates Kaplanis Academical Coordinator President of TEI of Western Greece kaplanis@teipat.gr +302610369015 Dpt of Public and International Relations Mr. Giagkos Inglesis Intoffice@teipat.gr Tel. +302610314170 Fax +302610643060 Departmental Erasmus Coordinator: Ass. Prof. Vasileios Papasotiropoulos vpapasot@teimes.gr	www.teiwest.gr
WROCLAW UNIVERSITY OF ENVIRONMENTAL AND LIFE SCIENCES	PL WROCLAW04	Mrs. Jadwiga Bolechowska Erasmus Institutional Coordinator , International Relations Office, Incoming Students Tel. +48 71 320 5478 Fax: +48 71 320 5115 jadwiga.bolechowska@up.wroc.pl Krzysztof Kafarski International Relations Office Outgoing Students Tel. +48 71 320 5287 Fax: +48 71 320 5115 krzysztof.kafarski@up.wroc.pl	http://www.up.wroc.pl/studies_and_students/ https://www.student.up.wroc.pl/lista/

B. Mobility numbers per academic year 2014-15

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility (SMS)

FROM	TO	Subject area code	Subject area name	Study cycle	Student Mobility for Studies	
					Students	Months
G PATRA06	PL WROCLAW04	0888	Agriculture, forestry, fisheries, veterinary, inter-disciplinary programmes	1 st , 2 nd	3 x 5 = 15	Only by individual agreement
PL WROCLAW04	G PATRA06	0888	Agriculture, forestry, fisheries, veterinary, inter-disciplinary programmes	1 st , 2 nd	3 x 5 = 15	Only by individual agreement

Staff Mobility (STA & STT)

FROM	TO	Subject area code	Subject area name	Staff Mobility for Teaching & Staff Mobility for Training	
				Teachers	Days
G PATRA06	PL WROCLAW04	0888	Agriculture, forestry, fisheries, veterinary, inter-disciplinary programmes	1 x 1 week	
		99	International relations		1 x 1 week
PL WROCLAW04	G PATRA06	0888	Agriculture, forestry, fisheries, veterinary, inter-disciplinary programmes	1 x 1 week	
		99	International relations		1 x 1 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
G PATRA06		English	English	B1	B2
PL WROCLAW04		English	Polish	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution: <http://www.um.edu.mt/int-eu/erasmus/incoming/langcourses>

D. Additional requirements

1. Erasmus coordinators are requested to submit the students' nomination by the stipulated dates.
2. Students are to submit the following documents with regards to the application procedures: Enrolment form, health form, important information form, photocopy of their passport/identity card, copy of the European Health Insurance Card, copy of their travel insurance, English Language Proficiency declaration and the learning agreement. The learning agreement should be approved prior to the student arrival at the TEI of Western Greece.
3. At the beginning of every academic semester the International & EU Office organises an Orientation Session for the Erasmus students starting their studies at the TEI of Western Greece. New Erasmus students are expected to be in Patras by the stipulated date in order to follow this orientation session.
4. Visiting students are to remain in Patras until the end of their semester examinations and should hand in all their assignments and sit for their exams prior to their departure.
5. Students should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
G PATRA06	June 30 th	October 31 st
PL WROCLAW04	Nomination: 01 June Application: 01 July	Nomination: 01 November Application: 15 December

2. The receiving institution will send its decision within 3-4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 12 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This Collaboration Agreement may be terminated on the following grounds:

- End of stipulated period of validity.
- Mutual agreement between the parties.
- Written notice of termination with 6 months in advance, provided the termination shall not become effective until the end of the stay of the students enrolled in both institutions on the date of notification.

F. Information

1. Grading systems of the institutions

G PATRA06

Final degree average grades:

GRADES	DEFINITION
10-8,50	EXCELLENT
8,49-6,50	VERY GOOD
6,49-5	GOOD
4,99-0	FAIL

Local Grades for Individual Courses:

Local Grades	ECTS Grades	Definition
10-9	A	EXCELLENT
8	B	VERY GOOD
7	C	GOOD
6	D	SATISFACTORY
5	E	SUFFICIENT(PASSING GRADE)
4-0	F	FAIL

PL WROCLAW04 - http://www.up.wroc.pl/studies_and_students/9312/local_grades.html

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G PATRA06	intoffice@teipat.gr	www.teiwest.gr
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.up.wroc.pl/studies_and_students/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Incoming students are responsible for insuring themselves prior to the arrival at the Host Institution.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G PATRA06	intoffice@teipat.gr	www.teiwest.gr
PL WROCLAW04		http://www.up.wroc.pl/studies_and_students/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G PATRA06	intoffice@teipat.gr	www.teiwest.gr
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.up.wroc.pl/studies_and_students/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
G PATRA06	Prof. Socrates Kaplanis President of TEI of Western Greece		
PL WROCLAW04	Prof. Dr. hab. Alina Wieliczko Vice-Rector Vice-Rector for International Relations and Regional Cooperation	05.12.2014	Prorektor ds. współpracy z zagranicą i regionem  <i>prof. dr hab. Alina Wieliczko</i>

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