



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

<b>Name of the institution</b> (and department, where relevant) <b>Erasmus code</b>	<b>Ecole des Métiers de l'Environnement</b> <b>F BRUZ 03</b>
<b>Contact details</b> (Erasmus Institutional Coordinator and Departmental Coordinator)	<b>Erasmus Institutional Coordinator:</b> <b>Erasmus Departmental Coordinator:</b> Mr. Thomas Hull Campus Ker Lann 35170 Bruz, FRANCE Tel.: +33 2 99 05 88 08 <a href="mailto:thomashull@ecole-eme.fr">thomashull@ecole-eme.fr</a>
<b>Website</b> (e.g. of the course catalogue)	<a href="http://www.ecole-eme.fr/en/international-studies/">www.ecole-eme.fr/en/international-studies/</a>
<b>Name of the institution</b> (and department, where relevant) <b>Erasmus code</b>	<b>Wroclaw University of Environmental and Life Sciences</b> <b>PL WROCLAW04</b> ul. C.K. Norwida 25 50-375 Wrocław, Poland
<b>Contact details</b> (Erasmus Institutional Coordinator and Departmental Coordinator)	Mrs. Jadwiga Bolechowska Erasmus Institutional Coordinator, International Relations Office, Incoming Students Tel. +48 71 320 5478 Fax: +48 71 320 5115 <a href="mailto:jadwiga.bolechowska@up.wroc.pl">jadwiga.bolechowska@up.wroc.pl</a>  Krzysztof Kafarski International Relations Office Outgoing Students Tel. +48 71 320 5287 Fax: +48 71 320 5115 <a href="mailto:krzysztof.kafarski@up.wroc.pl">krzysztof.kafarski@up.wroc.pl</a>
<b>Website</b> (e.g. of the course catalogue)	<a href="http://www.up.wroc.pl/studies_and_students/">http://www.up.wroc.pl/studies_and_students/</a>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods [total number of months]	
					Student Mobility for Studies	Student Mobility for Traineeships
F BRUZ03	PL WROCLAW04	0521 or 0712	Environmental Sciences or Environmental Protection Technology	1 <sup>st</sup> or 2 <sup>nd</sup>	2 X 10 months [= 20 total]	Only by individual agreement
PL WROCLAW04	F BRUZ03	0521 or 0712	Environmental Sciences or Environmental Protection Technology	1 <sup>st</sup> or 2 <sup>nd</sup>	2 X 10 months [= 20 total]	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods [total number of days of teaching periods *]	
				Staff Mobility for Teaching	Staff Mobility for Training
PL WROCLAW04	F BRUZ03	0521 or 0712	Environmental Sciences or Environmental Protection Technology	1 [5 days]	Only by individual agreement
F BRUZ03	PL WROCLAW04	0521 or 0712	Environmental Sciences or Environmental Protection Technology	1 [5 days]	Only by individual agreement

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:



Receiving institution [Erasmus code]	Optional : Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL WROCLAW04		English	Polish	B2	B2
F BRUZ 03		French	English	B2 English or French	B2 English or French

For more details on the language of instruction recommendations, see the course catalogue of each institution:

**F BRUZ 03:**

<http://www.ecole-eme.fr/en/international-studies/incoming/>

## D. Additional requirements

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:  
[\* to be adapted in case of a trimester system]

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL WROCLAW04	Nomination: 01 June Application: 01 July	Nomination: 01 November Application: 15 December
F BRUZ 03	1 May	1 November

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## F. Information

### 1. Grading systems of the institutions

EME Grading System – EME has adopted the ECTS grading system		
ECTS grade	Percentage of passing grades	Definition
A	Best 10%	Outstanding performance with only minor errors
B	Next 25%	Above the average standard but with some errors
C	Next 30%	Generally sound work with a number of notable errors
D	Next 25%	Fair but with significant shortcomings
E	Next 10%	Performance meets the minimum criteria
Fx	-	Some more work required before credit can be awarded
F	-	Considerable further work is required

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW04	<a href="mailto:jadwiga.bolechowska@up.wroc.pl">jadwiga.bolechowska@up.wroc.pl</a>	<a href="http://www.up.wroc.pl/studies_and_students/">http://www.up.wroc.pl/studies_and_students/</a>
F BRUZ 03	Mr. Thomas Hull <a href="mailto:thomashull@ecole-eme.fr">thomashull@ecole-eme.fr</a> +33 2 99 05 88 08	<a href="http://www.ecole-eme.fr/documents/International-Student-Guide.pdf">http://www.ecole-eme.fr/documents/International-Student-Guide.pdf</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW04	_____	<a href="http://www.up.wroc.pl/studies_and_students/">http://www.up.wroc.pl/studies_and_students/</a>
F BRUZ 03	Mr. Thomas Hull <a href="mailto:thomashull@ecole-eme.fr">thomashull@ecole-eme.fr</a> +33 2 99 05 88 08	<a href="http://www.ecole-eme.fr/documents/International-Student-Guide.pdf">http://www.ecole-eme.fr/documents/International-Student-Guide.pdf</a>



#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW04	<a href="mailto:jadwiga.bolechowska@up.wroc.pl">jadwiga.bolechowska@up.wroc.pl</a>	<a href="http://www.up.wroc.pl/studies_and_students/">http://www.up.wroc.pl/studies_and_students/</a>
F BRUZ 03	Mr. Thomas Hull <a href="mailto:thomashull@ecole-eme.fr">thomashull@ecole-eme.fr</a> +33 2 99 05 88 08	<a href="http://www.ecole-eme.fr/documents/International-Student-Guide.pdf">http://www.ecole-eme.fr/documents/International-Student-Guide.pdf</a> <a href="http://www.campuskerlann.com/categorie/logement/">http://www.campuskerlann.com/categorie/logement/</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
PL WROCLAW04 UNIWERSYTET PRZYRODNICZY we Wrocławiu 50-375 Wrocław, ul. Norwida 25/27	<b>Prof. Dr. hab. Alina Wieliczko</b> Vice-Rector Vice-Rector for International Relations and Regional Cooperation	02.12.2013	Prorektor ds. współpracy z zagranicą i regionem <i>prof. dr. hab. Alina Wieliczko</i>
F BRUZ 03	<b>Dr. Marie-Dominique de Cayeux</b> Director	03.12.2013	<i>[Signature]</i>



<sup>2</sup> Scanned signatures are accepted