



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2017-2021 between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDAD DEL PAÍS VASCO/ EUSKAL HERRIKO UNIBERTSITATEA (UPV/ EHU)	E BILBAO01	Mr. Gorka Orueta Director for International Mobility Ed. Bilboteca 2ª Planta, Barrio Sarriena s/n – 48940 LEIOA – (BIZKAIA) – SPAIN Phone: +34 94 601 2165 Fax: +34 94 601 3590 director.internacional@ehu.eus Bilateral Agreements, International Relations Office Vicerrectorado de Proyección Internacional Edificio Ignacio Mª Barriola – 1ª pl. Plaza Elhuyar, 1 // 20018 DONOSTIA-SAN SEBASTIAN (GIPUZKOA) – SPAIN Tel.: +34 943 018136 Fax: +34 943018230 agreements.international@ehu.eus	http://www.relaciones-internacionales.ehu.es

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<p>MASTER AND DOCTORAL SCHOOL (MDe)</p> <p>Contact Details for <u>Students Mobility / Nomination:</u> <u>2nd (Official Masters) & 3rd (PhD) Cycles</u></p>	<p>E BILBAO01</p>	<p>Ms. Miren Itxaso Maguregi, Deputy Director of International Relations (MDe) Ed. Biblioteca Central, Barrio Sarriena s/n 48940 LEIOA (BIZKAIA) (SPAIN) Phone: +34 94 601 8354 internacional.mde@ehu.eus</p> <p>(Mr. Alberto Carrera, International Relations Officer)</p>	<p>http://www.ehu.eus/en/web/mde/home</p>
<p>UNIWERSYTET PRZYRODNICZY WE WROCLAWIU</p> <p>WROCLAW UNIVERSITY OF ENVIRONMENTAL AND LIFE SCIENCES</p> <p>ul. C.K. Norwida 25 50-375 Wrocław, Poland</p>	<p>PL WROCLAW04</p>	<p>Mrs. Jadwiga Bolechowska Erasmus Institutional Coordinator, International Relations Office, Incoming Students Tel. +48 71 320 5478 Fax: +48 71 320 5115 jadwiga.bolechowska@up.wroc.pl</p> <p>Mrs. Anna Posadowska-Malarz International Relations Office, Outgoing Students Tel. +48 71 320 5287 Fax: +48 71 320 5115 anna.posadowska-malarz@up.wroc.pl</p>	<p>http://www.up.wroc.pl/studies_and_students/</p> <p>https://www.student.up.wroc.pl/lista/</p>

B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] *	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
E BILBAO 01	PL WROCLAW04	0721	Food Processing	2 nd 3 rd	2 nd -> 1 x 5 =5 3 rd -> 1 x 5 =5	Only by individual agreement
		0812	Horticulture	2 nd 3 rd	2 nd -> 1 x 5 =5 3 rd -> 1 x 5 =5	Only by individual agreement
		0732	Building and civil engineering	2 nd 3 rd	- -	Only by individual agreement
PL WROCLAW04	E BILBAO01	0721	Food Processing	2 nd 3 rd	2 nd -> 1 x 5 =5 3 rd -> 1 x 5 =5	Only by individual agreement
		0812	Horticulture	2 nd 3 rd	2 nd -> 1 x 5 =5 3 rd -> 1 x 5 =5	Only by individual agreement
		0732	Building and civil engineering	2 nd 3 rd	2 nd -> 1 x 5 =5 3 rd -> 1 x 5 =5	Only by individual agreement

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] *	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
E BILBAO01	PL WROCLAW04	0721	Food Processing	1 x 1 week	Only by individual agreement
		0812	Horticulture	1 x 1 week	Only by individual agreement
		0732	Building and civil engineering	1 x 1 week	Only by individual agreement
PL WROCLAW04	E BILBAO01	0721	Food Processing	1 x 1 week	Only by individual agreement
		0812	Horticulture	1 x 1 week	Only by individual agreement
		0732	Building and civil engineering	1 x 1 week	Only by individual agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E BILBAO 01	ALL	Spanish	English*	B1 Spanish or English	B2 Spanish or English
PL WROCLAW04		English	Polish	B2	B2

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

* Most of our Master courses are taught in SPANISH.

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E BILBAO01

The UPV/EHU has a Disabled People's Service (<http://www.ikasleak.ehu.es/p202-shdischm/en/>) who works in the three campuses to attend to the needs of the university population with disabilities, taking into account each person's individual circumstances.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Cycle	Autumn term* [month]	Spring term* [month]
E BILBAO01	2 nd Cycle (MA)	May 31 st	October 31 st
	3 rd Cycle (PhD)	Anytime during the Academic Year	
PL WROCLAW04	2 nd Cycle (MA) & 3 rd Cycle (PhD)	Nomination: 01 June Application: 01 July	Nomination: 01 November Application: 15 December

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

PL WROCLAW04: http://www.up.wroc.pl/studies_and_students/9312/local_grades.html

E BILBAO01

(<http://www.ehu.es/en/web/nazioarteko-harremanak/en-grading-system-information>)

ECTS grading scale:

ECTS*	Local Mark	Local Grade	Definition
A	9,0 – 10	Sobresaliente	EXCELLENT
B	8,0 – 8,9	Notable	VERY GOOD
C	7,0-7,9	Notable	GOOD
D	6,0 – 6,9	Aprobado	SATISFACTORY
E	5,0-5,9	Aprobado	SUFFICIENT
FX-F	0 - 4,9	Suspenso	FAIL
	NP	No Presentado	INCOMPLETE. The student did not sit in the exam or did not hand in the assignments

*Approximate correspondence of Marks with ECTS scale. For information purposes only.

ECTS credits:

one semester
30 ECTS credits

one full academic year
60 ECTS credits

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E BILBAO01	Ministerio de Asuntos Exteriores y Cooperación	http://www.exteriores.gob.es/Portal/en/ServiciosAlCiudadano/InformacionParaExtranjeros/Paginas/RequisitosDeEntrada.aspx Further assistance: helpcentre4.internacional@ehu.es
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.up.wroc.pl/studies_and_students/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E BILBAO01	European Commission (Employment, Social Affairs & Inclusion)	<ul style="list-style-type: none">• http://ec.europa.eu/social/main.jsp?catId=559• http://www.ehu.eus/en/web/nazioarteko-harremanak/en-medicalinsurance• Further assistance: helpcentre4.internacional@ehu.eus
PL WROCLAW04	_____	http://www.up.wroc.pl/studies_and_students/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E BILBAO01	Campus of Alava: helpcentre1.internacional@ehu.es Campus of Biscay (Leioa): helpcentre2.internacional@ehu.es Campus of Biscay (Bilbao): helpcentre3.internacional@ehu.es Campus of Gipuzkoa: helpcentre4.internacional@ehu.es	http://www.ehu.eus/en/web/nazioarteko-harremanak/en-your-first-nights
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.up.wroc.pl/studies and students/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶	Stamp
E BILBAO01	Gorka Orueta Director of International Mobility	31.01.2017		
PL WROCLAW04	Prof. Dr. hab. Inż. Jarosław Bosy Vice-Rector for Research and International Relations	06.02.2017		Vice-Rector for Research and International Relations Prof. Jarosław Bosy

⁶ Scanned signatures are accepted