



EBERHARD KARLS
UNIVERSITÄT
TÜBINGEN



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20/21 between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Eberhard Karls Universität Tübingen	D TUBINGE01	Dr. Carsten Leven Dept. Geoscience Center for Applied Geoscience Hölderlinstr. 12 D-72076 Tübingen Tel: +49 7071 29 73168 Fax: +49 7071 29 5059 carsten.leven-pfister@uni-tuebingen.de Dr. Kordula Glander Exchange Programmes Wilhelmstr. 9, D-72074 Tübingen Tel: ++49 7071 2977732 Fax: ++49 7071 25404 k.glander@uni-tuebingen.de	http://www.uni-tuebingen.de/international/internationale-studierende-in-tuebingen/studienangebot/studiengaenge.html
Uniwersytet Przyrodniczy we Wrocławiu Wrocław University of Environmental and Life Sciences ul. C.K. Norwida 25 50-375 Wrocław, Poland	PL WROCLAW04	Mrs. Jadwiga Bolechowska Erasmus Institutional Coordinator , International Relations Office, Incoming Students Tel. +48 71 320 5478 Fax: +48 71 320 5115 jadwiga.bolechowska@up.wroc.pl Krzysztof Kafarski International Relations Office Outgoing Students Tel. +48 71 320 5287 Fax: +48 71 320 5115 krzysztof.kafarski@up.wroc.pl	http://www.up.wroc.pl/studies_and_students/ https://www.student.up.wroc.pl/lista/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] *	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
DTUBINGE01	PL WROCLAW04	443	Earth Science	1 st , 2 nd	2 x 5 = 10	Only by individual agreement
PL WROCLAW04	DTUBINGE01	443	Earth Science	1 st , 2 nd	2 x 5 = 10	Only by individual agreement

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] *	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
DTUBINGE01	PL WROCLAW04	443	Earth Science	1 x 1 week	
		99	International relations		1 x 1 week
PL WROCLAW04	DTUBINGE01	443	Earth Science	1 x 1 week	
		99	International relations		1 x 1 week

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
DTUBINGE01		German	English	B1	B2
PLWROCLAW04		English	Polish	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

Information for students with disabilities in Tübingen

<http://www.uni-tuebingen.de/studium/beratung-und-information/studieren-mit-behinderung.html>

Information on language courses in Tübingen

<http://www.uni-tuebingen.de/einrichtungen/verwaltung-dezernate/iii-internationale-angelegenheiten/abteilung-3/deutsch-lernen.html>

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D TUBINGE01	May 31 st	December 31 st
PL WROCLAW04	Nomination: 01 June Application: 01 July	Nomination: 01 November Application: 15 December

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

F. Information

1. Grading systems of the institutions

PL WROCLAW04: http://www.up.wroc.pl/studies_and_students/9312/local_grades.html

D TUBINGE01: <http://www.uni-tuebingen.de/studium/angebote-fuer-lehrende/bachelor-master-portal/bologna-a-bis-z/ects-note.html>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D TUBINGE01	simone.hahne@uni-tuebingen.de	
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.up.wroc.pl/studies_and_students/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D TUBINGE01	simone.hahne@uni-tuebingen.de	
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.up.wroc.pl/studies and students/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.


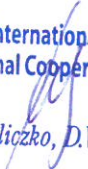
Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D TUBINGE01	Isabell.fischer@sw-tuebingen-hohenheim.de	http://www.my-stuwe.de/cms/14/1/1/cat/WohnenundLeben.html
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.up.wroc.pl/studies and students/

4. Other Information

		D TUBINGE01
WWW for Incoming Students	http://www.up.wroc.pl/studies and students/	http://www.uni-tuebingen.de/en/facilities/verwaltung-dezernate/division-iii-international-affairs/section-1/studying-in-tuebingen-erasmus-exchange.html
WWW Course Catalogue	https://www.student.up.wroc.pl/lista/	http://www.uni-tuebingen.de/en/facilities/verwaltung-dezernate/ii-studium-und-lehre/abteilung-1/informationsbereich-des-studentensekretariat/campus-portal.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
D TUBINGE01	Dr. Kordula Glander Institutional Erasmus Coordinator	18.02.2014	
PL WROCLAW04	Prof. Dr. hab. Alina Wieliczko Vice-Rector Vice-Rector for International Relations and Regional Cooperation	24.02.2014	<p>Vice-Rector for International Relations and Regional Cooperation</p>  <i>Prof. Alina Wieliczko, D.V.M., Ph.D.</i>

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⁶ Scanned signatures are accepted