



Erasmus+ Programme

- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2016 – 2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Hochschule Osnabrück University of Applied Sciences Faculty of Agricultural Sciences and Landscape Architecture	D OSNARBU02	Departmental contact: Alissa Ziegler a.ziegler@hs-osnabrueck.de Tel +49 (0)541 969-5328 Institutional Erasmus Coordinator: Christiane Hendess c.hendess@hs-osnabrueck.de Tel +49 (0)541 969-2935	www.hs-osnabrueck.de https://www.hs-osnabrueck.de/en/university/faculties/aul/international/modules-taught-in-english/
Wroclaw University of Environmental and Life Sciences ul. C.K. Norwida 25 50-375 Wrocław, Poland	PL WROCLAW04	Mrs. Jadwiga Bolechowska Erasmus Institutional Coordinator, International Relations Office, Incoming Students Tel. +48 71 320 5478 Fax: +48 71 320 5115 jadwiga.bolechowska@up.wroc.pl Mrs. Anna Posadowska-Malarz International Relations Office, Outgoing Students Tel. +48 71 320 5287 Fax: +48 71 320 5115 anna.posadowska-malarz@up.wroc.pl Mrs. Kamila Majchrzak International Relations Office, Outgoing Staff/Incoming Staff Tel. +48 71 320 5288 Fax: +48 71 320 5115 kamila.majchrzak@up.wroc.pl	http://www.upwr.edu.pl/en/ http://www.rekrutacja.upwr.edu.pl/studies/ http://www.upwr.edu.pl/students/2012/students.html

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student mobility (SM):

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
PL WROCLAW04	D OSNARBU02	0520, 0721, 0732, 0739, 0810, 0812	Environment, Food processing, Building and civil engineering, Architecture and construction, Agriculture, Horticulture	1 st , 2 nd	2 x 10 months	2 x 4 months
D OSNARBU02	PL WROCLAW04	0520, 0721, 0732, 0739, 0810, 0812	Environment, Food processing, Building and civil engineering, Architecture and construction, Agriculture, Horticulture	1 st , 2 nd	2 x 10 months	2 x 4 months

Staff mobility (ST):

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
PL WROCLAW04	D OSNARBU02	0520, 0721, 0732, 0739, 0810, 0812	Environment, Food processing, Building and civil engineering, Architecture and construction, Agriculture, Horticulture	1 teaching staff/5 days (min. 8 hours teaching)	1 staff

D OSNARBU02	PL WROCLAW04	0520, 0721, 0732, 0739, 0810, 0812	Environment, Food processing, Building and civil engineering, Architecture and construction, Agriculture, Horticulture	1 teaching staff/5 days (min. 8 hours teaching)	1 staff
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C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL WROCLAW04		English	Polish	B2	B2
D OSNARBU02		German	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

E. Calendar

1. **Applications/information** on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL WROCLAW04	Nomination: 01 June Application: 01 July	Nomination: 01 November Application: 15 December
D OSNARBU02	15 May	1 st November

[* to be adapted in case of a trimester system]

D OSNARBU02:

2. The receiving institution will send its **decision** within [5] weeks.
3. A **Transcript of Records** will be issued by the receiving institution no later than [8] weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

PL WROCLAW04:

2. The receiving institution will send its decision within 6-8 weeks after the deadline.
3. Academic calendar:
http://www.upwr.edu.pl/students/44839/academic_calendar_2016_2017.html
4. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished.

F. Information

Grading systems of the institutions

D OSNABRU02: <http://www.hs-osnabrueck.de/the-german-grading-system-assessment.html>

PL WROCLAW04: http://www.upwr.edu.pl/students/9312/local_grades.html

1. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.upwr.edu.pl/students/19020/visa.html
D OSNABRU02	a.ziegler@hs-osnabrueck.de ; Tel: +49 (0)541/969-5328	https://www.hs-osnabrueck.de/en/study/study-offerings/international/incoming/visiting-students/#c803242

2. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.upwr.edu.pl/students/19019/medical_insurance.html
D OSNABRU02	a.ziegler@hs-osnabrueck.de ; Tel: +49 (0)541/969-5328	https://www.hs-osnabrueck.de/en/study/study-offerings/international/incoming/visiting-students/#c803242

3. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.upwr.edu.pl/students/9869/housing.html
D OSNABRU02	a.ziegler@hs-osnabrueck.de ; Tel: +49 (0)541/969-5328	https://www.hs-osnabrueck.de/en/study/study-offerings/international/incoming/visiting-students/#c803242

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
PL WROCLAW04	Prof. dr hab. inż. Jarosław Bosy Vice-Rector for Research and International Relations	14.07.2017	Vice-Rector for Research and International Relations <i>Prof. Jarosław Bosy</i>
D OSNABRU02	Prof. Dr. Bernd Lehmann Dean, Faculty of Agricultural Sciences and Landscape Architecture	14.7.2017	<i>B. Lehmann</i>

¹ Scanned signatures are accepted