



Erasmus+ Programme
Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility
Inter-institutional¹ agreement 2014-20/21
between programme countries
[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Georg-August-Universität Göttingen	D GOTTING01	Institutional Coordinator: Dr. Uwe Muuss, Director International Office Karen Denecke, Erasmus+ von-Slebold-Str. 2; D- 37075 Göttingen phone.: + 49 551 21330 email: karen.denecke@zvw.uni-goettingen.de Departmental Coordinator: Dr. Christian Ahl Büsgenweg 5 37077 Göttingen phone: +49 551 39 5504 erasmus.agrar@agr.uni-goettingen.de	General Information www.uni-goettingen.de Course Catalogue: http://univz.uni-goettingen.de/qisserve/r/rds?state=user&type=0&topitem=&breadCrumbSource=&topitem=functions
Wroclaw University of Environmental and Life Sciences ul. C.K. Norwida 25 50-375 Wrocław, Poland	PL WROCLAW04	Mrs. Jadwiga Bolechowska Erasmus Institutional Coordinator , International Relations Office, Incoming Students Tel. +48 71 320 5478 jadwiga.bolechowska@up.wroc.pl Krzysztof Kafarski International Relations Office Outgoing Students Tel. +48 71 320 5287 krzysztof.kafarski@up.wroc.pl	http://www.up.wroc.pl/studies_and_students/ https://www.student.up.wroc.pl/lista/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	* Subject area code [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd , or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
D GOTTING01	PL WROCLAW04	620	Agriculture, forestry and fishery (broad programmes)	1 st , 2 nd , 3 rd	2 x 10 = 20	n/a
PL WROCLAW04	D GOTTING01	620	Agriculture, forestry and fishery (broad programmes)	1 st , 2 nd , 3 rd	2 x 10 = 20	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	* Subject area code [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
D GOTTING01	PL WROCLAW04	620	Agriculture, forestry and fishery (broad programmes)	1 x 1 week, 8 hours	
		99	International Relations		1 x 1week
PL WROCLAW04	D GOTTING01	620	Agriculture, forestry and fishery (broad programmes)	1 x 1 week, 8 hours	
		99	International Relations		1 x 1week

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D GOTTING01	620	German (Bachelor, Master)	English (Master)	B2/B2 (language certificate required)	C1 (German or English)
PL WROCLAW04	620	English	Polish	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

D GOTTING01

Nomination and Online application procedure

- The sending institution has to inform the departmental coordinator at the receiving institution about nominated incoming students, which testify that the students have been selected for the Erasmus+ Programme.
- Incoming students will then be informed by the International Office of the receiving institution about the online application procedure.

Courses and Learning Agreement

- Incoming Erasmus students should take at least 50% of their workload from the Faculty that coordinates the bilateral agreement. The rest of their workload can be made up of courses from different faculties. This decision will be subject to the capacities of the faculties.

<http://www.uni-goettingen.de/en/5855.html>

- **Before arrival:** Nominated incoming students should contact in time the Departmental Coordinator concerning the selection of courses:
erasmus.agrar@agr.uni-goettingen.de

Arrival

- It is recommended that incoming students meet the departmental coordinator contemporary after their arrival in Göttingen:
- <http://www.uni-goettingen.de/en/108753.html>

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

- Incoming students should participate in the introduction days of the International Office: <http://www.uni-goettingen.de/en/55917.html>

Staff

- Incoming teaching staff must be individually accepted by the department that coordinates the bilateral agreement. The acceptance will be based on the candidate's working plan and its adequacy to the teaching programme of the department.
- Incoming non-teaching staff must be individually accepted by the International Office based on the proposed working plan. The International Office will check the availability of the concerned department, service or unit.

Students/Staff with disabilities

- The institutions provides the appropriate infrastructure to welcome students and staff with disabilities: <http://www.uni-goettingen.de/en/408350.html>

Agreements

- For modification or renewals of inter-institutional agreements, please contact the International Office of the University of Göttingen.

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:
- 2.

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D GOTTING01	June 1 st	December 1 st
PL WROCLAW04	Nomination: 01 June Application: 01 July	Nomination: 01 November Application: 15 December

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving Institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before September 1st the year before the changes takes place. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

PL WROCLAW04: http://www.up.wroc.pl/studies_and_students/9312/local_grades.html

D GOTTING01: <http://www.uni-goettingen.de/en/49275.html>

<https://pruefungsverwaltung.uni-goettingen.de/statistikportal#category?category=W13IJ/C4BAsEahOBq6EGx/uaVbMkiQKT>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D GOTTING01	Christiane.seack@zvw.uni-goettingen.de	http://www.uni-goettingen.de/en/24845.html
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.up.wroc.pl/studies_and_students/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D GOTTING01	Christiane.seack@zvw.uni-goettingen.de	http://www.uni-goettingen.de/en/48483.html
PL WROCLAW04	_____	http://www.up.wroc.pl/studies_and_students/

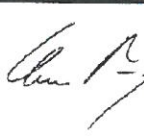

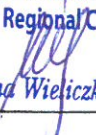

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D GOTTING01	marion.kraft@zvw.uni-goettingen.de	http://www.uni-goettingen.de/en/21435.html
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.up.wroc.pl/studies and students/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶	Stamp
D GOTTING01	Dr. Uwe Muuss Director International Office	05.12.2013		
PL WROCLAW04	Prof. Dr. hab. Alina Wieliczko Vice-Rector for International Relations and Regional Cooperation	25.11.2013	 <i>Prof. Alina Wieliczko, D.V.M., Ph.D.</i>	 PRZYRODNICZY Wrocławiu Wrocław, ul. Norwida 25/27

⁶ Scanned signatures are accepted