



## Erasmus+ Programme

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014/15-2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
Hochschule Weihenstephan-Triesdorf  (Weihenstephan-Triesdorf University of Applied Sciences)	D FREISIN01	Institutional Coordinator: Ms. Michaela Ring, International Office, Weihenstephaner Berg 5, 85354 Freising, Tel.: +49 8161 71-5778, Fax: +49 8161 71-2230, e-mail: michaela.ring@hswt.de  Departmental Coordinator (Agriculture – Department Weihenstephan): Prof. Dr. Markus Beinert, Weihenstephaner Berg 4, 85354 Freising, Tel.: +49 8161 86262-58, e-mail: markus.beinert@hswt.de  Departmental Coordinator (Agriculture – Department Triesdorf): Prof. Dr. Ralf Schlauderer, Steingruberstraße 1a, 91746 Weidenbach, Tel.: +49 9826 654-218, e- mail: ralf.schlauderer@hswt.de	www.hswt.de  www.hswt.de/international/internationale-bewerber.html
University of Wrocław	PL WROCLAW04	Mrs. Jadwiga Bolechowska <b>Erasmus Institutional Coordinator</b> , International Relations Office, Incoming Students Tel. +48 71 320 5478 Fax: +48 71 320 5115 <a href="mailto:jadwiga.bolechowska@up.wroc.pl">jadwiga.bolechowska@up.wroc.pl</a>  Krzysztof Kafarski <b>International Relations Office</b> Outgoing Students Tel. +48 71 320 5287 Fax: +48 71 320 5115 <a href="mailto:krzysztof.kafarski@up.wroc.pl">krzysztof.kafarski@up.wroc.pl</a>	<a href="http://www.up.wroc.pl/studies_and_students/">http://www.up.wroc.pl/studies_and_students/</a>  <a href="https://www.student.up.wroc.pl/lista/">https://www.student.up.wroc.pl/lista/</a>

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>2</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
D FREISIN01	PL WROCLAW04	620	Agriculture	1st, 2nd	1 student, 5 months total	
PL WROCLAW04	D FREISIN01	620	Agriculture	1st, 2nd	1 student, 5 months total	

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
D FREISIN01	PL WROCLAW04	620	Agriculture	1 person	
			to be agreed later		1 person
PL WROCLAW04	D FREISIN01	620	Agriculture	1 person	
			to be agreed later		1 person

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D FREISIN01	Agriculture	German		B2	English or German B2
D FREISIN01	Sustainable Engineering	English		B2	B2
PL WROCLAW04	Agriculture	English	Polish	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

## D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff.]

The Weihenstephan-Triesdorf University of Applied Sciences welcomes students and staff members with disabilities, however acceptance requires approval. For more information see: <http://www.hswt.de/studium/studium-organisieren/barrierefrei-studieren.html>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D FREISIN01	15 July	15 January
PL WROCLAW04	Nomination: 01 June Application: 01 July	Nomination: 01 November Application: 15 December

[\* to be adapted in case of a trimester system]

2. The Weihenstephan-Triesdorf University of Applied Sciences will send its decision within 4 weeks. The University of Wroclaw will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the Weihenstephan-Triesdorf University of Applied Sciences no later than 5 weeks after the assessment period has finished. A Transcript of Records will be issued by the University of Wroclaw no later than 5 weeks after the assessment period has finished. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

This agreement will remain in effect for the above determined period of validity or until the involved institutions both agree in the discontinuation of the exchanges. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## F. Information

### 1. Grading systems of the institutions

D FREISIN01:

[http://www.hswt.de/fileadmin/Dateien/International/Int\\_Studierende/Notensystem-der-HSWT\\_SG4\\_2013.10.30.pdf](http://www.hswt.de/fileadmin/Dateien/International/Int_Studierende/Notensystem-der-HSWT_SG4_2013.10.30.pdf)

PL WROCLAW04: [http://www.up.wroc.pl/studies\\_and\\_students/9312/local\\_grades.html](http://www.up.wroc.pl/studies_and_students/9312/local_grades.html)

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>4</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D FREISIN01	Ms. Ramona Mueller, International Office, Tel.: +49 8161 71 4532, e-mail: ramona.mueller@hswt.de	<a href="http://www.hswt.de/international/internationale-bewerber/vorbereitung.html">http://www.hswt.de/international/internationale-bewerber/vorbereitung.html</a>
PL WROCLAW04	<a href="mailto:jadwiga.bolechowska@up.wroc.pl">jadwiga.bolechowska@up.wroc.pl</a>	<a href="http://www.up.wroc.pl/studies_and_students/">http://www.up.wroc.pl/studies_and_students/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D FREISIN01	Ms. Ramona Mueller, International Office, Tel.: +49 8161 71 4532, e-mail: ramona.mueller@hswt.de	<a href="http://www.hswt.de/international/internationale-bewerber/vorbereitung.html">http://www.hswt.de/international/internationale-bewerber/vorbereitung.html</a>
PL WROCLAW04		<a href="http://www.up.wroc.pl/studies_and_students/">http://www.up.wroc.pl/studies_and_students/</a>

<sup>4</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)


#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D FREISIN01	Weihenstephan: Ms. Ramona Mueller, International Office, Tel.: +49 8161 71 4532, e-mail: ramona.mueller@hswt.de  Triesdorf: Ms. Hannelore Goettler, International Office, Tel.: +49 9826 654-108, e-mail: hannelore.goettler@hswt.de	<a href="http://www.hswt.de/international/internationale-bewerber/vorbereitung.html">http://www.hswt.de/international/internationale-bewerber/vorbereitung.html</a>
PL WROCLAW04	<a href="mailto:jadwiga.bolechowska@up.wroc.pl">jadwiga.bolechowska@up.wroc.pl</a>	<a href="http://www.up.wroc.pl/studies_and_students/">http://www.up.wroc.pl/studies_and_students/</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
D FREISIN01	<b>Prof. Dr. h.c. Hermann Heiler, President</b>	29.11.2013	
PL WROCLAW04	<b>Prof. Dr. hab. Alina Wieliczko Vice-Rector</b>  Vice-Rector for International Relations and Regional Cooperation	14.11.2013	<b>Prorektor ds. współpracy z zagranicą i regionem</b>  <i>prof. dr. hab. Alina Wieliczko</i>

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we Wrocławiu  
50-375 Wrocław, ul. Norwida 25/27

<sup>5</sup> Scanned signatures are accepted