

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2015-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Technische Universität Dresden	D DRESDEN02	<p>Departmental Coordinator: Landscape Architecture Kathrin Dabergotz, TU Dresden, Inst. f. Landschaftsarchitektur, 01062 Dresden, Germany, ☎ + 49 351 463 3 3969, Fax: + 49 351 463 3 7016, kathrin.dabergotz@tu-dresden.de</p> <p>Departmental Coordinator: Geo Science Prof. Dr. sc. techn. habil. Hans-Gerd Maas, TU Dresden, Institute of Photogrammetry and Remote Sensing Helmholtzstr. 10, D-01069 Dresden, Germany ☎ + 49 (0)351 463 32859 (secretary 33680) hans-gerd.maas@tu-dresden.de</p>	http://tu-dresden.de
Wroclaw University of Environmental and Life Sciences	PL WROCLAW04	<p>Mrs. Jadwiga Bolechowska Erasmus Institutional Coordinator, International Relations Office, Incoming Students ☎ +48 71 320 5478 Fax: +48 71 320 5115 jadwiga.bolechowska@up.wroc.pl</p> <p>Anna Posadowska-Malarz International Relations Office Outgoing Students ☎ +48 71 320 5287</p>	<p>http://www.up.wroc.pl/studies_and_students/</p> <p>https://www.student.up.wroc.pl/lista/</p>

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Fax: +48 71 320 5115 anna.posadowska-malarz@up.wroc.pl Departmental Coordinator: Prof. Dr. habil. Bernard Kontny Dean – Faculty of Environmental Engineering and Geodesy Pl. Grunwaldzki 24, 50-363 Wrocław ☎ + 48 71 320 1558, Fax: + 48 71 320 1557, bernard.kontny@up.wroc.pl	
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B. Mobility numbers³ per academic year

[The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods
					Student Mobility for Studies [total number of months of the study periods or average duration*]
D DRESDEN02	PL WROCLAW04	581	Landscape Architecture	1 st , 2 nd , 3 rd	2 (10 mo)
D DRESDEN02	PL WROCLAW04	0532	Earth sciences/ Geoinformation Science	1 st , 2 nd , 3 rd	2 (10 mo)
PL WROCLAW04	D DRESDEN02	581	Landscape Architecture	1 st , 2 nd , 3 rd	2 (10 mo)
PL WROCLAW04	D DRESDEN02	0532	Earth sciences/ Geoinformation Science	1 st , 2 nd , 3 rd	2 (10 mo)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Staff Mobility for Teaching [total number of days of teaching periods or average duration*]
D DRESDEN02	PL WROCLAW04	581	Landscape Architecture	1 x 1 week
D DRESDEN02	PL WROCLAW04	0532	Earth sciences/ Geoinformation Science	1 x 1 week
PL WROCLAW04	D DRESDEN02	581	Landscape Architecture	1 x 1 week
PL WROCLAW04	D DRESDEN02	0532	Earth sciences/ Geoinformation Science	1 x 1 week

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D DRESDEN02	All	German		B1	
PL WROCLAW04	All	English	Polish	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

D DRESDEN02

The institutions agree that Student Mobility includes undergraduate as well as postgraduate level.

[add requirements on **academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

Infrastructure to welcome students and staff with disabilities: http://tu-dresden.de/die_tu_dresden/gremien_und_beauftragte/beauftragte/bfsb

PL WROCLAW04:

The institutions agree that Student Mobility includes undergraduate as well as postgraduate level.

[add requirements on **academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

Infrastructure to welcome students and staff with disabilities:

E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D DRESDEN02	15 th July	15 th January
PL WROCLAW04	Nomination: 01 June Application: 01 July	Nomination: 01 November Application: 15 December

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks.

3. Issue of the **Transcript of Records**

D DRESDEN02: The faculties issue Transcripts of Records (documenting credits earned at the TU Dresden). Every student must pick up the transcript him/herself! The TU Dresden will NOT automatically send your transcript to your home university. If the student's exam grades are not yet available when you leave, please make arrangements with the proper office to have your transcript sent to you.

PL WROCLAW04: ToR will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

4. **Termination of the agreement**

The involved institutions agree on the procedure for modifying or terminating the inter-institutional agreement. In the event of termination, a notice of at least one academic year should be given. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

D DRESDEN02: The grading scale ranges from 1 to 5, in which 1 stands for "excellent/very good", 2 for "good", 3 for "satisfactory", 4 for "sufficient" and 5 for "not satisfactory". Passing grades may also be qualified decimal numbers such as 0.3 or 0.7 to indicate tendencies towards the next grade.

PL WROCLAW04: http://www.up.wroc.pl/studies_and_students/9312/local_grades.html

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D DRESDEN02	teilstudium@tu-dresden.de	http://tu-dresden.de/internationales/int_stud/ohne_abschluss/applic_non_degree/visa_requirements_and_entry_permits
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.up.wroc.pl/studies_and_students/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:


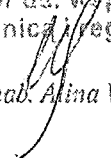
D DRESDEN02	teilstudium@tu-dresden.de	http://tu-dresden.de/internationales/int_stud/planning_your_course_of_studies/health_insurance
PL WROCLAW04	_____	http://www.up.wroc.pl/studies_and_students/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D DRESDEN02	wohnen@studentenwerk-dresden.de	http://www.studentenwerk-dresden.de/english/wohnen/
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.up.wroc.pl/studies_and_students/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
D DRESDEN02	Dagmar Krause, Institutional ERASMUS Coordinator	11/12/2015	
PL WROCLAW04	Prof. Dr. hab. Alina Wieliczko Vice-Rector Vice-Rector for International Relations and Regional Cooperation	09.12.2015	Proroktor ds. współpracy z zagranicą i regionem  prof. dr hab. Alina Wieliczko

⁵ Scanned signatures are accepted