



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014/15-2020/21 between programme countries

Minimum requirements

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (e.g. of the course catalogue)
Veterinärmedizinische Universität Wien University of Veterinary Medicine, Vienna International Relations Office (IRO) Veterinaerplatz 1 1210 VIENNA, AUSTRIA	A WIEN04	Dr. phil. Ursula Maria Schober Chief International Officer, ERASMUS Institutional coordinator; bilateral agreement administrator Incoming exchange student and staff adviser e-mail: ursula.schober@vetmeduni.ac.at , Phone: +43 1 25077 1107, Fax: +43 1 25077 1197	www.vetmeduni.ac.at/en/international general course catalogue: https://online.vu-wien.ac.at/VUWonline/webnav.ini
		ERASMUS departmental coordinator Mag.vet.med. Michaela Pirker; Outgoing exchange student and staff adviser e-mail: michaela.pirker@vetmeduni.ac.at Phone: +43 1 25077 1128, Fax: +43 1 25077 1197	
Wroclaw University of Environmental and Life Sciences ul. C.K. Norwida 25 50-375 Wrocław, Poland	PL WROCLAW04	Mrs. Jadwiga Bolechowska Erasmus Institutional Coordinator , International Relations Office, Incoming Students Tel. +48 71 320 5478 Fax: +48 71 320 5115	http://www.up.wroc.pl/studies_and_students/ https://www.student.up.wroc.pl

		jadwiga.bolechowska@up.wroc.pl Krzysztof Kafarski International Relations Office Outgoing Students Tel. +48 71 320 5287 Fax: +48 71 320 5115 krzysztof.kafarski@up.wroc.pl	/lista/
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility (SMS)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods
					Student Mobility for Studies [total number of months of the study periods or average duration]
A WIEN04	PL WROCLAW04	640	Veterinary Medicine	1 st 3 rd	2 student for 10 months 1 student for 5 months
PL WROCLAW04	A WIEN04	640	Veterinary Medicine	1 st 3 rd	2 student for 10 months 1 student for 5 months

Staff Mobility (STT or STA)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods
				Staff Mobility for Teaching [total number of days of teaching periods or average duration]
A WIEN04	PL WROCLAW04	640	Veterinary Medicine	1 person/ 1 week
PL WROCLAW04	A WIEN04	640	Veterinary Medicine	1 person/ 1 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
A WIEN04	Veterinary Medicine	German	English	B2 (German)	B2 (German/English)
PL WROCLAW04	Veterinary Medicine	English	Polish	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

A WIEN04:

Please refer to Annexes to Erasmus+ Inter-institutional agreement – institutional factsheet

PL WROCLAW04

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
A WIEN04	1 June (course work) 1 May (placement)	1 November (course work) 1 October (placement)
PL WROCLAW04	Nomination: 01 June Application: 01 July	Nomination: 01 November Application: 15 December

[* to be adapted in case of a trimester system]

A WIEN04:

The receiving institution will send its decision within [x]² weeks.

PL WROCLAW04

The receiving institution will send its decision within 5 weeks.

Transcript of Records

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the end of the exchange period given that the transcript form and all relevant course work has been graded.

Termination of the agreement

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

² Please refer to Annexes to Erasmus+ Inter-institutional agreement – institutional factsheet

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year ahead must be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

A WIEN04:

1 = excellent, 2 = good, 3 = satisfactory, 4 = sufficient, 5 = insufficient;

A = recognised, E = successfully completed, M = pass with distinction, B = pass, N = fail

ECTS Credits: The Vetmeduni Vienna uses the European Credit Transfer and Accumulation System (ECTS) which is a workload-based system for measuring and comparing study results. The student is awarded a certain number of ECTS credits for each course which reflects the workload necessary to successfully complete a course.

Credits are awarded only when the student has fulfilled the course requirements, for example regular attendance. The credits are allocated in accordance with the standard workload determined by the respective study and examination regulations whereby one credit equals 25 hours of study.

PL WROCLAW04:

http://www.up.wroc.pl/studies_and_students/9312/local_grades.html

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A WIEN04	e-mail : international@vetmeduni.ac.at, Phone : +43 1 25077 1107, Fax : +43 1 25077 1197	http://www.oead.at/welcome_to_austria/legal_practical_issues/entry_to_austria/EN/
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.up.wroc.pl/studies_and_students/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A WIEN04	e-mail : international@vetmeduni.ac.at , Phone : +43 1 25077 1107, Fax : +43 1 25077 1197	http://ec.europa.eu/social/main.jsp?catId=559 European Health Insurance Card www.wgkk.at Wiener Gebietskrankenkassa
PL WROCLAW04		http://www.up.wroc.pl/studies_and_students/




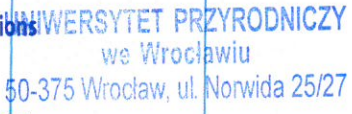
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A WIEN04	e-mail : international@vetmeduni.ac.at , Phone : +43 1 25077 1107, Fax : +43 1 25077 1197	www.vetmeduni.ac.at/international >>Welcome Info; www.vetheim.at /VetHeim Student apartment house www.stuwo.at/en/dormitory-vienna-donaufelderstrasse/ Dorm Donaufeld http://www.oejab.at/site/en/studentsyouth/studenthostels/vienna/donaufeld ÖJAB Haus Donaufeld www.housing.oead.at international@vetmeduni.ac.at
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.up.wroc.pl/studies_and_students/

Information and assistance can be provided by the following persons and information sources:

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³	stamp
A WIEN04	Dr. Sonja Hammerschmid, Rector	11 Dezember 2013		
PL WROCLAW04	Prof. Dr. hab. Alina Wieliczko Vice-Rector Vice-Rector for International Relations and Regional Cooperation	17.12.2013	 Vice-Rector for International Relations and Regional Cooperation <i>Prof. Alina Wieliczko, D.V.M, Ph.D.</i>	

³ Scanned signatures are accepted