



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1 **Learning Mobility for Higher Education Students and Staff**

among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2021/2022]	[2021]
End of validity	[2028/2029]	[2027]

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
WROCLAW UNIVERSITY OF ENVIRONMENTAL AND LIFE SCIENCES	PL WROCLAW04	<p>Institutional Coordinator: Anna Posadowska-Malarz +4871 320 52 87 anna.posadowska-malarz@upwr.edu.pl</p> <p>Faculty of Veterinary Medicine: Departmental coordinator: Dr. Sylwia Prochowska +4871 320 53 03 sylwia.prochowska@upwr.edu.pl</p> <p>Faculty of Environmental Engineering and Geodesy: Departmental coordinator: Dr. Hanna Houszka +4871 320 55 09 hanna.houszka@upwr.edu.pl</p> <p>Faculty of Life Sciences and Technology: Departmental coordinator: Dr. Marta Pasławska +4871 320 58 95 marta.paslawska@upwr.edu.pl</p> <p>Faculty of Biology and Animal Science: Departmental coordinator: Dr. Maja Słupczyńska +4871 320 58 39 maja.slupczynska@upwr.edu.pl</p>	<p>General: www.upwr.edu.pl</p> <p>Faculties: https://upwr.edu.pl/en/university/structure/index,faculties.html</p> <p>Course catalogue: https://student.up.wroc.pl/lista/</p>

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

UNIVERSIDADE TRÁS OS MONTES DO ALTO DOURO	P VILA-RE01	<p>Institutional Coordinator: Prof. Dr. Cristina Maria Teixeira Saraiva Pro-Rector for Partnerships and International Relations Email: crisaral@utad.pt</p> <p>Academic Contacts: Conceição Fontes mcfontes@utad.pt Frederico Meireles fmeireles@utad.pt Mário dos Santos mgsantos@utad.pt Sandra Pereira spereira@utad.pt</p> <p>Administrative Contacts: International Relations and Mobility Office – Quinta dos Prados, Vila Real (Portugal) international@utad.pt</p> <p>Contacts: Lúcia Fernandes (luciafg@utad.pt) Pedro Diz (pmdez@utad.pt) Phone: +351 259 350 439 / 179</p>	https://www.utad.pt/qrim/
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B. Mobility numbers³ per academic year

FROM	TO	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Number of student mobility periods			
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]					Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional)* [total number of students]	Student Mobility for Traineeships (optional)* [total number of months]

³ Mobility numbers can be given per sending/receiving Institutions and per education field (optional*):

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

		0731	Architecture and town planning		1 st , 2 nd	3	30		
		0521	Environmental sciences		1 st , 2 nd	3	30		
		0732	Building and civil engineering		1 st , 2 nd	3	30		
P VILA-RE01	PL WROCLAW04	0811	Crop and Livestock Production		1 st , 2 nd	3	30		
		0841	Veterinary		1 st , 2 nd	3	30		
		0731	Architecture and town planning		1 st , 2 nd	3	30		
		0521	Environmental sciences		1 st , 2 nd	3	30		
		0732	Building and civil engineering		1 st , 2 nd	3	30		

Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
PL WROCLA W04	P VILA- RE01	0811, 0841, 0731, 0521, 0732		5	25	5	25
P VILA- RE01	PL WROCLA W04	0811, 0841, 0731, 0521, 0732		5	25	5	25

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL WROCLAW04		ENGLISH	POLISH	B2	ENGLISH B2
P VILA-RE01		Portuguese	English	B1	ENGLISH/Portuguese B2

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

**E LAS-PAL01: For more details on the language of instruction, see <https://internacional.ulpgc.es/en/movilidad-incoming/universities/partner-universities/#1526922844294-afae8b2d-96f6>*

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
PL WROCLAW04	1 st June	1 st November
P VILA-RE01	30 th of April	30 th of September

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
PL WROCLAW04	1 st July	15 th December
P VILA-RE01	30 th of June	30 th of November

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW04	Jowita Pyszczyk Jowita.pyszczyk@upwr.edu.pl +48 71 320 54 78	https://upwr.edu.pl/en/students/erasmus-ects/admission-requirements
P VILA-RE01	internacional@utad.pt	https://www.utad.pt/grim/

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
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PL WROCLAW04	-Private medical & accident insurance -Students should attend the Faculty in which we have an agreement, having the option of taking courses of other faculties, only if it does not exceed the 40% of the total of courses in the learning agreement.		
P VILA-RE01			https://www.utad.pt/grim/

The receiving institution will send its decision within 1 day once the sending Institution has fulfilled the online nomination application.

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
PL WROCLAW04	- Reduced mobility - Hearing impairments - Visual impairments			https://upwr.edu.pl/en/university/structure/index,support-and-accessibility-centre.html
P VILA-RE01			internacional@utad.pt	https://www.utad.pt/grim/

Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Website for information
PL WROCLAW04	- Reduced mobility - Hearing impairments - Visual impairments		https://upwr.edu.pl/en/university/structure/index,support-and-accessibility-centre.html
P VILA-RE01		internacional@utad.pt	https://www.utad.pt/grim/

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW04	Jowita Pyszczek Jowita.pyszczek@upwr.edu.pl +48 71 320 54 78	https://upwr.edu.pl/en/students/accommodation
P VILA-RE01	internacional@utad.pt	https://www.utad.pt/grim/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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PL WROCLAW04	Jowita Pyszczek Jowita.pyszczek@upwr.edu.pl +48 71 320 54 78	https://upwr.edu.pl/en/students/accommodation
P VILA-RE01	internacional@utad.pt	https://www.utad.pt/grim/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW04	Jowita Pyszczek Jowita.pyszczek@upwr.edu.pl +48 71 320 54 78	https://upwr.edu.pl/en/students/accommodation
P VILA-RE01	internacional@utad.pt	https://www.utad.pt/grim/

4. Additional information


Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
PL WROCLAW04	ECTS Grades		https://upwr.edu.pl/en/students/erasmus-ects/local-grades
P VILA-RE01		internacional@utad.pt	https://www.utad.pt/grim/

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
PL WROCLAW04	Prof. Anna Chełmońska-Soyta Vice-Rector for Internationalization	08/04/2022	Vice-Rector for Internationalization Prof. dr hab. Anna Chełmońska-Soyta
P VILA-RE01	Prof. Dr. Cristina Maria Teixeira Saraiva Pro-Rector for Partnerships and International Relations Email: crisarai@utad.pt	08/04/2022	

⁵ Scanned signatures are accepted