



1A.72.B

✓merlon
✓web

Erasmus+ Programme

Key Action 1 – Mobility for Learners and Staff – Higher Education Student and Staff Mobility

Inter-institutional Agreement 2019-2021 between Programme Countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ Programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organization and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (e. g. of the course catalogue)
Wroclaw University of Environmental and Life Sciences ul. C.K. Norwida 25 50-375 Wrocław, Poland	PL WROCLAW 04	Mrs. Jadwiga Bolechowska Erasmus+ Institutional Coordinator International Relations Office Tel. +48 71 320 5478 jadwiga.bolechowska@upwr.edu.pl Mrs. Kamila Majchrzak International Relations Office, Outgoing/Incoming Staff, Traineeships Tel. +48 71 320 5288 kamila.majchrzak@upwr.edu.pl Mrs. Anna Posadowska-Malarz International Relations Office Outgoing Students Tel. +48 71 320 5287 anna.posadowska-malarz@upwr.edu.pl Departmental coordinator: Dr. Małgorzata Korzeniowska The Faculty of Biotechnology and Food Science Tel. +48 71 320 7774 malgorzata.korzeniowska@upwr.edu.pl	https://www.upwr.edu.pl/students/9297/erasmus_ects.html https://www.student.up.wroc.pl/lista/
Çanakkale Onsekiz Mart	TR CANAKKA	Institutional Erasmus Coordinator Ali Emrah Tokatlıoğlu	http://www.comu.edu.tr/en/

University	01	Tel: +90 286 218 00 18 Ext. 4095 Fax: + 90 286 218 19 49 Email: erasmus@comu.edu.tr	https://courses.comu.edu.tr/
		Departmental Coordinator and Contact Person of the Agreement Assoc. Prof. Dr. Neşe YILMAZ TUNCEL Email: neseyilmaz@comu.edu.tr	
		Çanakkale School of Applied Sciences Department of Food Technology	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Total number of students	Total number of months
PL WROCLAW04	TR CANAKKAO 1	0721	Food Processing	1 st	3	4-6
TR CANAKKA01	PL WROCLAW0 4	0721 (01.3-541)	Food Processing	1 st (Bachelor)	3	4-6

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or	Staff Mobility for Training *

average duration *)					
PL WROCLAW04	TR CANAKKA01	0721	Food Processing	5 days (2 staff)	-
TR CANAKKA01	PL WROCLAW04	0721 (01.3-541)	Food Processing	5 days (2 staff)	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL WROCLAW04		English	Polish	B2	B2
TR CANAKKA01		TURKISH	ENGLISH	B1 English (for classes taught in English) or B1 Turkish (for classes taught in Turkish)	B2 ENGLISH

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organizational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff] [Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

Erasmus code	Selection criteria	
	incoming	outgoing
TR CANAKKA 01	Language Skills Academic achievements	Motivation Academic achievements Language skills

- Application documents received after application deadlines will not be accepted.
- Exchange studies for PhD students are organized according to individual plans.

- Applicants with special needs will be contacted before the final approval of the acceptance. Final

PL WROCLAW04:

- The Wrocław University of Environmental and Life Sciences welcomes students and staff with disabilities. However it is advised to provide the Institutional Coordinator with more detailed information regarding specific disability prior to nomination.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL WROCLAW04	Nomination: 01 June Application: 01 July	Nomination: 01 November Application: 15 December
TR CANAKKA01	May, 15th (autumn term starts on September)	December, 15th (spring term starts on February)

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement.

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

PL WROCLAW04:

2. The receiving institution will send its decision within 6-8 weeks after the deadline.
3. Academic calendar:
https://www.upwr.edu.pl/students/48077/academic_calendar_2018_2019_for_erasmus_students.html
4. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished.

F. Information

1. Grading systems of the institutions

TR CANAKKA01; the following scale is used for all types of evaluations/examinations:

COMU Grades	Grades (over 4)	Scores	ECTS Grades
AA	4,0	90-100	A
BA	3,5	85-89	B
BB	3,0	80-84	B
CB	2,5	70-79	C
CC	2,0	60-69	C
DC	1,5	55-59	D
DD	1,0	50-54	E
FD	0,5	40-49	F
FF	0,0	0-39	FX

YE: Satisfactory YS: Unsatisfactory DS: Fail (Minimum attendance requirement not fulfilled)

Successful Grades: AA, BA, BB, CB, CC, DC, DD, YE

Unsuccessful Grades: FD, FF, YS, DS

Extra Information is on the web-site: <http://ebs.comu.edu.tr/bolognabilgi.aspx?menuno=48>

PL WROCLAW04: http://www.upwr.edu.pl/studies_and_students/9312/local_grades.html

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW04	jadwiga.bolechowska@upwr.edu.pl	https://www.upwr.edu.pl/students/19020/visa.html
TR CANAKKA01	Mr. Çağrı Ege erasmusincoming@comu.edu.tr Phone: +90 286 2180018 (4096)	http://erasmus.comu.edu.tr/incoming-students/visa-and-resident-permit.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is

not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW04	jadwiga.bolechowska@upwr.edu.pl	https://www.upwr.edu.pl/students/19019/medical_insurance.html
TR CANAKKA01	Mr. Çağrı Ege erasmusincoming@comu.edu.tr Phone: +90 286 2180018 (4096)	http://erasmus.comu.edu.tr/incoming-students/insurance.html

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW04	jadwiga.bolechowska@upwr.edu.pl	https://www.upwr.edu.pl/students/9869/housing.html
TR CANAKKA01	Mr. Çağrı Ege erasmusincoming@comu.edu.tr Phone: +90 286 2180018 (4096)	http://erasmus.comu.edu.tr/incoming-students/accommodation.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
PL WROCLAW04	Prof. Jarosław Bosy Vice-Rector Vice-Rector for Research and International Relations	18.11.2019	Vice-Rector for Research and International Relations Prof. Jarosław Bosy
TR CANAKKA01	Prof. Dr. Sedat Murat Rector	22.11.2019	