*Annex 1 to the agreement between the Beneficiary and the Project Participant – internship report*

 **REPORT ON INTERNSHIP**

**1. BASIC INFORMATION**

|  |  |
| --- | --- |
| **Name and Surname****of the project participant** |       |
| **Number of the agreement** |       |
| **Home institution** **(University/Department)** |       |
| **Date of departure** |       |
| **Date of return:** |       |
| **Host institution** **(University/Department)** |       |

**2. SCIENTIFIC REPORT**

|  |
| --- |
| **Report on internship[[1]](#footnote-1)***(Please describe conducted research and activities during the internship)* **max. 3000 characters** |
|   |
| **Photographs1**(*Please attach photographs from the internship as attachment in the email*) **min. 3 photos** |

**3. FINANCIAL REPORT**

|  |  |
| --- | --- |
| **Travel cost[[2]](#footnote-2) [PLN]** |       |
| **Accommodation costs 2 [PLN]** |       |
| **Maintenance costs [PLN]** |       |
| **TOTAL [PLN]** |       |

*(\*) Exchange rate for expenses in foreign currencies are assigned as per rate of the transaction date.*

 *Date and place Project Participant*

 *………………………………………………*

1. *Report and photographs will be posted on the project website* [↑](#footnote-ref-1)
2. Please attach tickets, invoices or other documents confirming the incurred costs. If the above-mentioned documents are not delivered, the Project Participant is obliged to return the expenses related to travel, insurance and accommodation. [↑](#footnote-ref-2)