**AGREEMENT**

entered into by and between Wrocław University of Environmental and Life Sciences having its seat at ul. Norwida 25, 50*-*375 Wrocław, hereinafter referred to as “the University” represented by **Vice-Rector for Research and International Relations prof. dr hab. inż. Jarosław Bosy**, being the Beneficiary within the meaning of the funding and implementation agreement relating to the project **”Interdisciplinary co-operation as a key to excellence in science and education”** covered under the *International Academic Partnerships Programme* (*hereinafter referred to as* *the Programme*) concluded with the National Agency for Academic Exchange

and

Mr. / Ms. : [full name and PESEL number or passport number of PhD student, full name and PESEL or passport number of academic faculty member or administrative worker]

hereinafter referred to as “Project Entrant”

The Parties have agreed as follows:

**PROVISIONS OF THE AGREEMENT:**

§ 1 – OBJECT OF THE AGREEMENT

1. The Parties have jointly agreed to effect a student and employee exchange under the Programme in compliance with the provisions of the Agreement with the University.
2. The Project Entrant represents and confirms that they have read the Project documentation and knowingly accepts their obligations set out in the Agreement with the University and in any documents listed therein.
3. The University shall grant to the Project Entrant funding for the implementation of the Programme (*briefly describe the actions and state timelines for their completion*)      hereinafter referred to as Action.
4. The Project Entrant accepts the funding and undertakes to implement the Action set out in paragraph 3.
5. The Project Entrant represents that they have read and accepted the terms of this Agreement. Any amendments to this Agreement shall be null and void unless made in writing.

§ 2 – TERM OF THE AGREEMENT

1. The Agreement shall become effective on the day that it is entered into and signed by the last Party.
2. The Action shall commence on      and conclude on

§ 3 – FUNDING

1. The funding for the Action shall be granted in the amount of PLN      , in words       This amount includes travel costs, travel insurance, maintenance costs, and accommodation.
2. The Project Entrant is obliged to present documents proving that they have incurred costs related to travel and accommodation as well as to submit a proof of travel insurance covering the duration of the Action. Where the Project Entrant has failed to provide such documents, they are obliged to reimburse the funds expended on travel and accommodation costs.
3. The maintenance costs, accounting for the remainder of the grant, will be billed as a lump-sum. The Project Entrant shall not be obliged to provide any documents to prove the maintenance costs.
4. The Project Entrant is obliged within 30 days of completion of the Action to provide a trip report forming appendix 1 to this Agreement.

§ 4 – PAYMENTS FOR THE PROJECT ENTRANT

1. A payment in the amount of PLN       shall be transferred to the Project Entrant within 14 days of the effective date of this Agreement.
2. Payments shall be transferred to the Project Entrant’s bank account stated below:

Name of bank:

Full name of bank account holder:

Full account number (with IBAN/BIC):

Home address:

Currency:

§ 5 – PERSONAL DATA

By entering into this Agreement, the Project Entrant shall undertake to make a personal data statement using the form attached as appendix 2 to this Agreement.

§ 6 – APPLICABLE LAW AND JURISDICTION

The grant and pay-out of funds for the Project is based on the provisions of this Agreement and in compliance with the provisions of the Agreement with the University. Any disputes relating to this Agreement shall be resolved in accordance with Polish laws.

§ 7 – FINAL PROVISIONS

1. The court competent to resolve any disputes arising out of this Agreement shall be the court having jurisdiction over the University.

1. This Agreement has been executed in two identical copies, one for each Party.

*Project Entrant For the University*

*Full name Full name and position*

*Signature……………………………... Signature …………….………………….*

*Place and date ………………… …. Place and date…………………..……..*

*University seal*

**Appendixes:**

1. Trip report
2. Project Entrant declaration.

**PROJECT ENTRANT’S DECLARATION**

In accordance with Article 13 of the Regulation of 27 April 2016 of the European Parliament and of the Council (EU) 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), your personal data are processed based on Article 6 paragraph 6 letter c, which means that your data are necessary to comply with a legal obligation.

1. The Controller of your personal data is Wrocław University of Environmental and Life Sciences with its seat at ul. Norwida 25, 50-375 Wrocław, NIP (Tax ID): 896-000-53-54, REGON (Business Register Number): 000001867.

2. The Univeristy has appointed a Data Protection Officer (DPO) who can be contacted at: [iod@upwr.edu.pl](mailto:iod@upwr.edu.pl).

3. Your personal data are processed to complete a task under the project “Interdisciplinary international co-operation as a key to excellence in science and education” financed by the National Agency of Academic Exchange under the programme International Academic Partnerships.

4. Your personal data will be processed for the duration of the project “International co-operation as a key to excellence in science and education” and archived thereafter.

5. You are entitled to access, correct, transfer and object to processing your data as well as restrict the processing of your data in line with the provisions of the general European data protection regulation of 27 April 2016. To exercise any of these rights, please, contact the Personal Data Protection Officer at Wrocław University of Environmental and Life Sciences at: [iod@upwr.edu.pl](mailto:iod@upwr.edu.pl).

6. Your data will not be used in automated decision-making and profiling, nor will they be transferred to third countries (countries outside the European Economic Area – EEA).

7. Disclosing your data is voluntary, but failure to provide them will result in a refusal to provide funding for the project.

8. You are entitled to file complaints with the Personal Data Protection Office when you feel that processing your personal data is in violation of the provisions of the general European data protection regulation of 27 April 2016.

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*(Date and signature of the Project Entrant)*