



www.emu.ee

Eesti Maaülikool
Estonian University of Life Sciences

Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20/21 between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Eesti Maaülikool; Estonian University of Life Sciences	EE TARTU01	Institutional Erasmus Coordinator: Ms Külli Kõrgesaar Kreutzwaldi 1, Tartu 51014 ESTONIA Tel: +372 7 313020; Fax: +3727422862; @ : kylli.korgesaar@emu.ee	www.emu.ee
Incoming students Coordinator:	EE TARTU01	Meeli Rannastu Kreutzwaldi 1, Tartu 51014 ESTONIA Tel: +372 7 313074; @ : meeli.rannastu@emu.ee	https://www.emu.ee/en/studies/courses-in-english/
Uniwersytet Przyrodniczy we Wrocławiu Wroclaw University of Environmental and Life	PL WROCLAW04	Mrs. Jadwiga Bolechowska Erasmus Institutional Coordinator, International Relations Office, Incoming Students Tel. +48 71 320 5478 Fax: +48 71 320 5115	http://www.up.wroc.pl/studies and students/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Sciences ul. C.K. Norwida 25 50-375 Wrocław, Poland		jadwiga.bolechowska@up.wroc.pl Krzysztof Kafarski International Relations Office Outgoing Students Tel. +48 71 320 5287 Fax: +48 71 320 5115 krzysztof.kafarski@up.wroc.pl	https://www.student.up.wroc.pl/lista/
--	--	--	---

B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] *	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships * [total number of months of the study periods or average duration*]	
EE TARTU01	PL WROCLAW04	6	Agriculture and Veterinary	1 st , 2 nd , 3 rd	4 x 10 = 40	Only by individual agreement
		58	Architecture and building	1 st , 2 nd , 3 rd	2 x 10 = 20	Only by individual agreement
PL WROCLAW04	EE TARTU01	6	Agriculture and Veterinary	1 st , 2 nd , 3 rd	4 x 10 = 40	Only by individual agreement
		58	Architecture and building	1 st , 2 nd , 3 rd	2 x 10 = 20	Only by individual agreement

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] *	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration *]</i>	Staff Mobility for Training *
EE TARTU01	PL WROCLAW04	6	Agriculture and Veterinary	2 x 1 week	
		58	Architecture and building	1 x 1 week	
		99	International relations		2 x 1 week
PL WROCLAW04	EE TARTU01	6	Agriculture and Veterinary	2 x 1 week	
		58	Architecture and building	1 x 1 week	
		99	International relations		2 x 1 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
EE TARTU01			B2 English	B2 English (school certificate)	B2 English

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

PL WROCLAW04		English	Polish	B2	B2
--------------	--	---------	--------	----	----

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
EE TARTU01	Nomination: 15 May Application: 01 June	Nomination: 15 November Application: 01 December
PL WROCLAW04	Nomination: 01 June Application: 01 July	Nomination: 01 November Application: 15 December

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

PL WROCLAW04: http://www.up.wroc.pl/studies_and_students/9312/local_grades.html

EE TARTU01:

Academic achievement is graded under two systems: A-B-C-D-E-F and Pass-Fail system. Regular exams (*eksam* in Estonian) use a scale ranging from A (highest) to F (fail). The scale is defined as follows:

A	excellent	outstanding performance	91-100%
B	very good	outstanding performance with some errors	81-90%
C	good	generally sound work with a number of notable errors	71-80%
D	Satisfactory	fair but with significant shortcomings	61-70%
E	poor	some knowledge of the subject but severe shortcomings	51-60%
F	fail	unsatisfactory knowledge	0-50%

Prelims or Pass-Fail examinations (*arvestus* in Estonian) award the student either a pass or a fail. Please be aware that «**pass**» in this case is not equal to the grade «satisfactory».

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
EE TARTU01	Meeli Rannastu Kreutzwaldi 1, Tartu 51014 ESTONIA Ph: +372 7 313074; @: meeli.rannastu@emu.ee	https://www.emu.ee/en/studies/admission/degree-students/country-specific-requirements/
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.up.wroc.pl/studies_and_students/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
EE TARTU01	Meeli Rannastu Kreutzwaldi 1, Tartu 51014 ESTONIA Tel: +372 7 313074; @ : meeli.rannastu@emu.ee	https://www.emu.ee/en/student-life/estonia/health-and-safety/
PL WROCLAW04	_____	http://www.up.wroc.pl/studies_and_students/

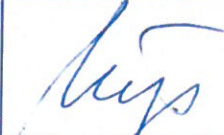



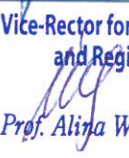
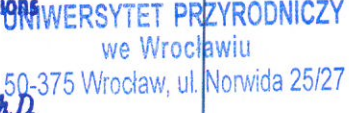
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
EE TARTU01	Meeli Rannastu Kreutzwaldi 1, Tartu 51014 ESTONIA Tel: +372 7 313074; @ : meeli.rannastu@emu.ee	https://www.emu.ee/en/student-life/practical-information/student-accommodation/
EE TARTU01	Accommodation application form: (open from the first week of August)	https://yhiselamud.emu.ee/Kohataotlus.aspx
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.up.wroc.pl/studies_and_students/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶	Stamp
EE TARTU01	Küllli Kõrgesaar Erasmus Institutional Coordinator University of Life Sciences	05.12..2013		
EE TARTU01	Mait Klaassen Rector of the Estonian University of Life Sciences	05.12.2013		
PL WROCLAW04	Prof. Dr. hab. Alina Wieliczko Vice-Rector Vice-Rector for International Relations and Regional Cooperation	10.12.2013	Vice-Rector for International Relations and Regional Cooperation  Prof. Alina Wieliczko, D.V.M, Ph.D.	

⁶ Scanned signatures are accepted