



**Erasmus+ Programme**  
**Key Action 1**  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

**Inter-institutional agreement 2014/2015 – 2020/2021**  
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

NAME OF THE INSTITUTION	ERASMUS CODE	INSTITUTIONAL CONTACT	ACADEMIC CONTACT	WEBSITE
Tomas Bata University in Zlín Faculty of Technology	CZ ZLIN01	Contact person: <b>Mgr. Pavel Krutil</b> <i>Vice-rector for International Relations</i>  Phone: +420 57 603 2032 Email: <a href="mailto:krutil@fmk.utb.cz">krutil@fmk.utb.cz</a>  Address: Tomas Bata University in Zlín Nám. T. G. Masaryka 5555, 760 01 Zlín, Czech Republic	Contact persons: <b>RNDr. Iva Hauerlandová, Ph.D.</b> <i>Vice-dean for International Relations</i> Phone: +420 57 603 1313 Email: <a href="mailto:hauerlandova@ft.utb.cz">hauerlandova@ft.utb.cz</a>  <b>Mgr. Miroslava Miličková</b> <i>Officer for International Relations, Faculty Erasmus Coordinator</i> Phone: +420 57 603 1382 Email: <a href="mailto:milickova@ft.utb.cz">milickova@ft.utb.cz</a>  Address: Faculty of Technology, Tomas Bata University in Zlín Nám. T.G. Masaryka 275, 762 72 Zlín, Czech Republic	<a href="http://www.utb.cz">www.utb.cz</a>  <a href="http://www.utb.cz/ft-en/international/exchange-incoming-students">http://www.utb.cz/ft-en/international/exchange-incoming-students</a>
<b>Uniwersytet Przyrodniczy we Wrocławiu</b> <b>Wrocław University of Environmental and Life Sciences</b> ul. C.K. Norwida 25 50-375 Wrocław, Poland	PL WROCLAW04	Mrs. Jadwiga Bolechowska <b>Erasmus Institutional Coordinator</b> , International Relations Office, Incoming Students Tel. +48 71 320 5478 Fax: +48 71 320 5115 <a href="mailto:jadwiga.bolechowska@up.wroc.pl">jadwiga.bolechowska@up.wroc.pl</a>  Anna Posadowska-Malarz <b>International Relations Office</b> Outgoing Students Tel. +48 71 320 5287 Fax: +48 71 320 5115 <a href="mailto:anna.posadowska-malarz@up.wroc.pl">anna.posadowska-malarz@up.wroc.pl</a>		<a href="http://www.up.wroc.pl/studies_and_students/">http://www.up.wroc.pl/studies_and_students/</a>  <a href="https://www.student.up.wroc.pl/lista">https://www.student.up.wroc.pl/lista</a>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

### 1. Student mobility

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	SUBJECT AREA		LEVEL - CYCLE			STUDENT MOBILITY			
							For Study		For Traineeship	
		ISCED Code	Name	1st	2nd	3rd	Student Number	Months (=sum)	Student Number	Months (=sum)
CZ ZLIN01	PL WROCLAW04	0721	Food processing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2	10 (=20)	Only by individual agreement	
PL WROCLAW 04	CZ ZLIN01	0721	Food processing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2	10 (=20)	Only by individual agreement	

### 2. Staff mobility

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	SUBJECT AREA		STAFF MOBILITY			
				For teaching		For training	
		ISCED Code	Name	Number of Staff	Teaching days	Number of Staff	Working days
CZ ZLIN01	PL WROCLAW04		All subject areas	2	5	1	5
PL WORLCAW 04	CZ ZLIN01		All subject areas	2	5	1	5

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

RECEIVING INSTITUTION (Erasmus code)	STUDENT MOBILITY						STAFF MOBILITY	
	1 <sup>st</sup> language of instruction Common European Framework of Reference for Languages (CEFR)			2 <sup>nd</sup> language of instruction Common European Framework of Reference for Languages (CEFR)			Language for teaching or training Common European Framework of Reference for Languages (CEFR)	
	Name	Minimum recommended level	Certification	Name	Minimum recommended level	Certification	Name	Minimum recommended level
CZ ZLIN01	Czech	A1 <input checked="" type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	English	A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input checked="" type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	English	A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input checked="" type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>
PL WORLCAW 04	Polish	A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input checked="" type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	English	A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input checked="" type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	English/Polish	A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input checked="" type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>

## D. Information about additional requirements and disabilities

RECEIVING INSTITUTION (Erasmus code)	SUBJECT AREA (ISCED code)	ADDITIONAL REQUIREMENTS	FACILITIES FOR DISABILITIES

CZ ZLIN01	All subject areas	Student Application Form and Learning Agreement + copy of student ID, Transcript of Records, CV Thesis projects have to be arranged before arrival.	upon former individual agreement
PL WORLCAW 04			

## E. Calendar

### 1. Applications/information on nominated students must reach the receiving institution by:

RECEIVING INSTITUTION (Erasmus code)		I Term		II Term	
		From	To	From	To
CZ ZLIN01	Study period (exams included)	September	December/January	February	May/June
	Application period	June 1		November 1	
PL WORLCAW 04		Nomination: 01 June Application: 01 July		Nomination: 01 November Application: 15 December	

### 2. Documents related to the mobility:

RECEIVING INSTITUTION (Erasmus code)		STUDENT ACCEPTANCE	TRANSCRIPT OF RECORDS <sup>1</sup>	RENEWAL OF THE AGREEMENT <sup>2</sup>
CZ ZLIN01	PROCEDURE	Learning Agreement confirmed by receiving institution: Letter of Acceptance	Sent by post to the sending institution – International Office	By post
	TIMELINE	Within three weeks after deadline	Within one month from student departure/ end of semester	1 September
PL WROCLAW 04		<a href="http://www.up.wroc.pl/studies_and_students/">http://www.up.wroc.pl/studies_and_students/</a>		

## F. Information

### 1. Grading systems of the institutions

<sup>1</sup> A transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

<sup>2</sup> In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1<sup>st</sup> September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

RECEIVING INSTITUTION (Erasmus code)	DETAILS	WEBSITE
CZ ZLINO1	The grading scale is from A – F (FX). Courses are evaluated with ECTS.	<a href="http://www.utb.cz/i-want-to-study/ects-credit-allocation-based-on-the-student-workload">http://www.utb.cz/i-want-to-study/ects-credit-allocation-based-on-the-student-workload</a>
PL WROCLAW 04	<a href="http://www.up.wroc.pl/studies_and_students/9312/local_grades.html">http://www.up.wroc.pl/studies and students/9312/local grades.html</a>	

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

RECEIVING INSTITUTION (Erasmus code)	CONTACT DETAILS	WEBSITE
CZ ZLINO1	Phone: +420 576 032 208 Email: <a href="mailto:bycek@rektorat.utb.cz">bycek@rektorat.utb.cz</a>	<a href="http://www.utb.cz/international/exchange-incoming-students">http://www.utb.cz/international/exchange-incoming-students</a>
PL WROCLAW 04	<a href="mailto:jadwiga.bolechowska@up.wroc.pl">jadwiga.bolechowska@up.wroc.pl</a>	<a href="http://www.up.wroc.pl/studies_and_students/">http://www.up.wroc.pl/studies and students/</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

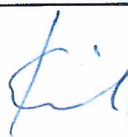

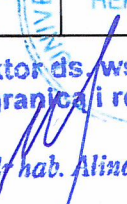
RECEIVING INSTITUTION (Erasmus code)	CONTACT DETAILS	WEBSITE
CZ ZLINO1	Phone: +420 576 032 208 Email: <a href="mailto:bycek@rektorat.utb.cz">bycek@rektorat.utb.cz</a>	<a href="http://www.utb.cz/international/exchange-incoming-students">http://www.utb.cz/international/exchange-incoming-students</a>
PL WROCLAW 04	_____	<a href="http://www.up.wroc.pl/studies_and_students/">http://www.up.wroc.pl/studies and students/</a>

## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

RECEIVING INSTITUTION (Erasmus code)	CONTACT DETAILS	WEBSITE
CZ ZLINO1	Phone: +420 576 032 208 Email: <a href="mailto:bycek@rektorat.utb.cz">bycek@rektorat.utb.cz</a>	<a href="http://www.utb.cz/international/accommodation">http://www.utb.cz/international/accommodation</a>
PL WROCLAW 04	<a href="mailto:jadwiga.bolechowska@up.wroc.pl">jadwiga.bolechowska@up.wroc.pl</a>	<a href="http://www.up.wroc.pl/studies_and_students/">http://www.up.wroc.pl/studies and students/</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

INSTITUTION (Erasmus code)	FUNCTION	NAME	DATE	SIGNATURE	STAMP
CZ ZLINO1	Institutional coordinator	Mgr. Pavel Krutil Vice.Rector	29.5.2015		
PL WROCLAW 04	Vice-Rector for International Relations and Regional Cooperation	Prof. Dr. hab. Alina Wieliczko Vice-Rector	01.06.2015		Prorektor ds. współpracy z zagranicą i regionem  prof. dr hab. Alina Wieliczko

Uniwersytet Przyrodniczy  
we Wrocławiu  
ul. C.K. Norwida 25/27  
50-375 Wrocław  
NIP: 896-000-53-54