



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2018/19 – 2020/21

Higher Education Student and Staff Mobility
→ Mobility for learners and staff →

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
University of Forestry Lesotechnicheski universitet 1797 Sofia 10, Kliment Ochridski Blvd.	BG SOFIA12	Regina Raycheva, Prof. Institutional Erasmus Coordinator E-mail: rexi@abv.bg Krasimira Genova, Accos.Prof. Erasmus Coordinator of the Faculty of Veterinary Medicine E-mail: dr_kig@abv.bg	http://www.ltu.bg http://erasmus-plus.msd-bg.com http://erasmus-plus.msd-bg.com/en/curriculum/
Uniwersytet Przyrodniczy we Wrocławiu Wroclaw University of Environmental and Life Sciences ul. C.K. Norwida 25 50-375 Wrocław, Poland	PL WROCLAW04	Mrs. Jadwiga Bolechowska Erasmus Institutional Coordinator , International Relations Office, Incoming Students Tel. +48 71 320 5478 Fax: +48 71 320 5115 jadwiga.bolechowska@upwr.edu.pl Anna Posadowska-Malarz International Relations Office Outgoing Students Tel. +48 71 320 5287 Fax: +48 71 320 5115	http://www.upwr.edu.pl/studies_and_students/ https://www.student.upwr.edu.pl/lista/

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

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B. Mobility numbers² per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
BG SOFIA12	PL WROCLAW 04	0841	Veterinary	2 nd cycle	2x5= 10	Only with individual arrangement
PL WROCLAW 04	BG SOFIA12	0841	Veterinary	2 nd cycle	2x5= 10	Only with individual arrangement

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
BG SOFIA12	PL WROCLAW 04	0841	Veterinary	2X5=10 days	2X5=10 days

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

PL WROCLAW 04	BG SOFIA12	0841	Veterinary	2X5=10 days	2X5=10 days
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C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BG SOFIA12	PL WROCLAW04	English	Bulgarian	B2 English	B2 English
PL WROCLAW04	BG SOFIA12	English	Polish	B2 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
BG SOFIA12	30th June	15th November
PL WROCLAW04	Nomination: 01 June Application: 01 July	Nomination: 01 November Application: 15 December

[* to be adapted in case of a trimester system]

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. The receiving institution will send its decision within 1 week.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

PL WROCLAW04: ECTS-credits: 60 per year/30 per semester, we fully recognized the European Union's transfer system of credits and according to the ECTS principles they are assessed by the adequate number of credits for each subject.

EXCELLENT - outstanding performance with only minor errors	5.0
VERY GOOD - above the average standard but with some errors	4.5
GOOD - generally sound work with a number of notable errors	4.0
SATISFACTORY - fair but with significant shortcomings	3.5
SUFFICIENT - performance meets the minimum criteria	3.0
FAIL - some more work required before the credit can be awarded	2.0
FAIL - considerable further work is required	2.0

UNIVERSITY OF FORESTRY:

University Grading System of Bulgaria (2.0 – 6.0)	ECTS
6.00	6.00
Excellent 6	A
5.50	5.75
	5.70

5.49 Very Good – 5.00 4.50	B 5.00
4.49 Good 4 3.50	4.95 C 4.05
3.49 Satisfactory 3 3.00	4.00 D 3.30 3.25
2.99 Fail 2	E 3.30
2.00	2.99 Fx 2.50 2.49 F 2.00

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA12	Regina Raycheva, Prof.PhD Institutional Erasmus Coordinator E-mail: rexi@abv.bg	www.ltu.bg ; http://erasmus-plus.msd-bg.com http://erasmus-plus.msd-bg.com/en/curriculum/
PL WROCLAW04	jadwiga.bolechowska@upwr.edu.pl	http://www.upwr.edu.pl/studies and students/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA12	Regina Raycheva, Prof.PhD Institutional Erasmus Coordinator E-mail: rexi@abv.bg	www.ltu.bg ; http://erasmus-plus.msd-bg.com http://erasmus-plus.msd-bg.com/en/curriculum/
PL WROCLAW04	jadwiga.bolechowska@upwr.edu.pl	http://www.upwr.edu.pl/studies and students/

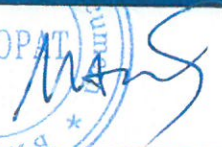

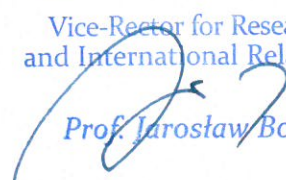
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA12	Regina Raycheva, Prof.PhD Institutional Erasmus Coordinator E-mail: rexi@abv.bg	www.ltu.bg ; http://erasmus-plus.msd-bg.com http://erasmus-plus.msd-bg.com/en/curriculum/
PL WROCLAW04	jadwiga.bolechowska@upwr.edu.pl	http://www.upwr.edu.pl/studies and students/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
BG SOFIA12	Prof. DSc Ivan Iliev Rector of the University of Forestry	02.07.2018	 
PL WROCLAW04	Prof. Dr. hab. Jarosław Bosy Vice-Rector Vice-Rector for Research and International Relations	04.07.2018	 Vice-Rector for Research and International Relations Prof. Jarosław Bosy

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50-375 Wrocław, Poland

⁴ Scanned signatures are accepted