



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)		Website (eg. of the course catalogue)
Uniwersytet Przyrodniczy we Wrocławiu Wrocław University of Environmental and Life Sciences ul. C.K. Norwida 25 50-375 Wrocław, Poland	PL WROCLAW04	Mrs. Jadwiga Bolechowska Erasmus Institutional Coordinator , International Relations Office, Incoming Students Tel. +48 71 320 5478 Fax: +48 71 320 5115 jadwiga.bolechowska@up.wroc.pl Krzysztof Kafarski International Relations Office Outgoing Students Tel. +48 71 320 5287 Fax: +48 71 320 5115 krzysztof.kafarski@up.wroc.pl		http://www.up.wroc.pl/studies_and_students/ https://www.student.up.wroc.pl/lista/
University of Food Technologies Plovdiv (UFT)	BG PLOVDIV05	<i>Institutional Coordinator</i>	Assoc. Prof. Georgi Dobrev, PhD, University of Food technologies, 26 Maritza Blvd, 4000 Plovdiv, Bulgaria, erasmusuft@gmail.com	http://uft-plovdiv.bg/?act=show_page&id=82
		<i>Academic Contact</i>	Assist. Rossen Chochkov, PhD, University of Food technologies, 26 Maritza Blvd, 4000 Plovdiv, Bulgaria, rosen4o4kov@abv.bg	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] *	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
BG PLOVDIV 05	PL WROCLAW04	541	Food processing	1 st , 2 nd , 3 rd	2 x 10 = 20	Only by individual agreement
PL WROCLAW04	BG PLOVDIV 05	541	Food processing	1 st , 2 nd , 3 rd	2 x 10 = 20	Only by individual agreement

[*Optional: subject area code & name and study cycle are optional.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code *	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
BG PLOVDIV 05	PL WROCLAW04	541	Food processing	1 x 1 week	1 x 1 week
		99	International relations	1 x 1 week	1 x 1 week
PL WROCLAW04	BG PLOVDIV 05	541	Food processing	1 x 1 week	1 x 1 week
		99	International relations	1 x 1 week	1 x 1 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL WROCLAW04		English	Polish	B2	B2
BG PLOVDIV05		English	Bulgarian	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
PL WROCLAW04	Nomination: 01 June Application: 01 July	Nomination: 01 November Application: 15 December
BG PLOVDIV05	15 th June	15 th November

- The receiving institution will send its decision within 4 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
- Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

- Grading systems of the institutions

BG PLOVDIV05 http://uft-plovdiv.bg/index.php?act=show_page&id=85

PL WROCLAW04 http://www.up.wroc.pl/studies_and_students/9312/local_grades.html

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.up.wroc.pl/studies_and_students/
BG PLOVDIV05	http://uft-plovdiv.bg/index.php?act=show_page&id=1018	http://uft-plovdiv.bg/index.php?act=

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW04	_____	http://www.up.wroc.pl/studies_and_students/
BG PLOVDIV05	http://uft-plovdiv.bg/index.php?act=show_page&id=1018	http://uft-plovdiv.bg/index.php?act=



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW04	jadwiga.bolechowska@up.wroc.pl	http://www.up.wroc.pl/studies_and_students/
BG PLOVDIV05	http://uft-plovdiv.bg/index.php?act=show_page&id=1018	http://uft-plovdiv.bg/index.php?act=

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
BG PLOVDIV 05	Prof. Kolyo Dinkov, DSc., Rector	13/03/2014	
PL WROCLAW04	Prof. Dr. hab. Alina Wieliczko Vice-Rector for International Relations and Regional Cooperation	19.03.2014	Vice-Rector for International Relations and Regional Cooperation Prof. Alina Wieliczko, D.V.M., Ph.D. 

UNIwersytet PRZYRODniczy
we Wrocławiu
50-375 Wrocław, ul. Norwida 25/27

² Scanned signatures are accepted