**Estimated Budget**

|  |  |
| --- | --- |
| **Student** *(full name)* |  |
| **Title of the project** |  |
| **No.** | **Group of cost** | **Type of cost (e.g. reagents, small equipment, short-term trip cost, service)** | **Planned cost (PLN)** |
| 1. | 06Materials and energy | 1). |   |
| 2). |   |
| 3). |   |
| … |   |
| Amount: |   |
| 2. | 07External services | 1). |   |
| 2). |   |
| 3). |   |
| … |   |
| Amount: |   |
| 3. | 08Other costs | 1). |   |
| 2). |   |
| 3). |   |
| … |   |
| Amount: |   |
| **Total amount:** (for all types of cost) |   |

The funds may be used for:

1. materials for the implementation of research projects (e.g. purchase of reagents, small laboratory equipment that is not a fixed asset, specialized biological material, other costs related to the transfer of data);

2. short-term trips to collect material for research.

In order to pay for the student’s trip, the research supervisor is obliged to conclude an agreement with the student (Appendix No. 7 to the regulations). The agreement specifies terms and conditions for paying the advance payment for the trip. The agreement must be attached in the EOD system where the trip expenses are being calculated.

Project financing does not include:

1. organization and participation in conferences, internships, workshops;

2. purchase of office supplies, office equipment and furnishings;

3. purchase or production of fixed assets or their elements;

4. purchase of computer equipment;

5. financing of scientific publications.

Group of cost:

06 "Materials and energy", e.g. purchase of reagents, laboratory glassware, small equipment.

07 "External services", e.g. purchase of analyzes performed outside of the UPWr, research, veterinary services, surveying works (please provide price per unit and quantity).

08 "Other costs", e.g. purchase of internal services within the UPWr, trips - domestic and foreign ones, i.e. costs of accommodation, travel, insurance.